

# Lassen Transit Service Agency



**PETE HEIMBIGNER**, *Executive Director*  
**DAVID KNAUT**, *Associate Transport*

**Call in information:**  
**Dial-in Number 1-302-202-1104**  
**Conference Code: 968698**

707 Nevada Street, Suite 4  
Susanville, CA 96130

☎ 530 / 251-8305  
FAX: 530 / 251-2675  
lassentransportation.com

LTSA/J-2  
2021/1

Date Posted: January 7, 2021

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Mendy Schuster, (City Council)  
Quincy McCourt (City Council)  
Thomas Herrera (City Council)

Jeff Hemphill Chairman (Co. Supervisor)  
Vacant Vice Chairman (Co. Supervisor)  
Tom Hammond (Co. Supervisor)

From: Pete Heimbigner, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, January 11, 2021, at 1:00 PM** at Jensen Hall, 195 Russell Ave, Susanville, CA. The agenda is as follows:

Page (1) **CONVENE**

1.1 **Pledge of Allegiance**

1.2 **Agenda Approval:** Additions and Deletions

**Motion Required**

1. 1.3 **Election of Officers:** Elect Chairman and Vice Chairman for 2021 (history attached)

**Motion Required**

2. 1.4 **Minutes Approval:** November 9, 2020, Commissioners present, Hemphill, Schuster, Hammond, and Teeter. Absent, Herrera and McCourt.

**Motion Required**

(2) **CORRESPONDENCE / PUBLIC COMMENT**

2.1 **Correspondence:** None.

2.2 **Public Comment:**

**(3) NEW BUSINESS**

4. **3.1 Review Committee for Operation RFP:** Provide direction to staff.

**Provide Direction**

5. **3.2 Fiscal Year 2020/21 Half Year Review** Receive information.

**Information Only**

8. **3.3 Contactless payment for Lassen Rural Bus:** By motion, authorize the Executive Director to sign all documentation, including agreements, necessary to implement contactless payment methods through the California Integrated Travel Project (Cal-ITP).

**Motion Required**

**(4) OTHER BUSINESS**

11. **4.1 Reports by Executive Director and Staff:**

**Agreements with Lassen Senior Services:** Receive information and provide possible direction to staff.

**Possible Direction**

16. **4.2 Report by Lassen Rural Bus Manager/Staff:**

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

- 4.3 Matters brought forth by the Agency:**

**Set date for the next Regular Agency Meeting for March 15, 2021**

- 4.4 Adjourn**

**ITEMS SCHEDULED FOR FUTURE MEETINGS:**

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, David Teeter; Tom Hammond, Jeff Hemphill); City Council members (Joe Franco, Kevin Stafford, Brian Wilson, Mendy Schuster, Brian Moore); Caltrans District 2 (Dave Moore, Kathy Grah, Michael Mogen, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Sarah Richards); Lassen County (Richard Egan, Larry Millar, Tony Shaw, Bob Burns, David Knaut, Nancy Summers, Cheryl Strange, Eric Neilson, Diana Wemple, Julie Bustamante, Barbara Longo, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Gvenna MacDonald, Dan Newton, Dan Gibbs, Quincy McCourt, Kevin Jones); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Julia Simpkins); Lassen Community College (Dr. Marlon Hall, Dr. Albertson, Carrie Nyman, Dave Clausen); Lassen County Chamber of Commerce