

# LASSEN TRANSIT SERVICE AGENCY

October 18, 2021

## (1) CONVENE:

LTSA's Regular Meeting convened at 1:04 p.m. by Chair Hemphill, at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

Commissioners Present: Hemphill, Schuster, McCourt, Stafford (alternate), and Bridges (alternate).

Commissioners Absent: Albaugh, Hammond and Herrera.

Others Present: Clinton Davis, Debra Van Brunt, Big Valley 50 Plus; Caleb Shortz, Paratransit; Mike Mogen, Caltrans; John Clerici, LCTC; Cheryl Strange, Steve Stehrenberger, and David Knaut, LTSA Staff.

### 1.1 Pledge of Allegiance.

1.2 **Agenda Approval:** On a first by Mr. Bridges, second by Ms. Schuster, it was unanimously passed to approve the agenda.

1.3 **Minutes Approval:** On a first by Ms. Schuster, second by Mr. Bridges, it was unanimously passed to approve the August 9, 2021, minutes.

## (2) CORRESPONDENCE / PUBLIC COMMENT

2.1 **Correspondence:** None.

2.2 **Public Comment:** None.

## (3) NEW BUSINESS

3.1 **FY 2021-22 Budget Changes:** Mr. Knaut reviewed information as presented in packets.

No discussion was held.

On a first by Ms. Schuster, second by Mr. Bridges, it was unanimously passed to 1) adopt the amended LTSA Fiscal Year 2021/22 Operating Budget, and 2) adopt Resolution 21-005 authorizing the filing of a claim with the Lassen County Transportation Commission for allocation of Transportation Development Act funds for Fiscal Year 2021/22.

3.2 **Support COVID -19 vaccine access services:** Mr. Knaut reviewed information as presented in packets.

Discussion was held regarding funding amounts and limits, vehicle feasibility for such use, vehicle service hours, and scheduling options for cost effectiveness.

Mr. Bridges suggested to work with the health department to coincide with other health clinics. Mr. Knaut said that we would talk with them.

On a first by Mr. McCourt, second by Mr. Bridges, it was unanimously passed to approve the use of federal funds to support COVID- 19 access by providing free transportation through Lassen Rural Bus within the County of Lassen.

**(4) OTHER BUSINESS**

- 4.1 **Reports by Executive Director and Staff:** Mr. Knaut commented on public concerns regarding Big Valley 50 Plus van misuse. Mr. Knaut stated that at times it makes more sense to have the vehicle parked at more convenient or safer location. Present Agency members concurred.

Clinton Davis gave a report regarding Big Valley 50 Plus operations and commended staff and volunteers for their dedication to their jobs.

- 4.2 **Report by Lassen Rural Bus Manager/Staff:** Mr. Schortz reported on the following areas of LRB operations and activity:

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

Discussion was held about expanding the Christmastime light tours.

- 4.3 **Matters brought forth by the Agency:** None.
- 4.4 **Set date for the next Regular Agency Meeting for November 8, 2021, at 1:00 p.m.**
- 4.5 **Adjournment:** 1:31 p.m.