

# LASSEN TRANSIT SERVICE AGENCY

October 17, 2022

## (1) CONVENE:

LTSA's Regular Meeting convened at 1:00 p.m. by Chairman Stafford, at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

Commissioners Present: Stafford, McCourt, Brown, Hammond, Bridges (alternate), and Hemphill.

Commissioners Absent: Albaugh.

Others Present: John Clerici, LCTC; Caleb Schortz, Paratransit; Scott Lewis, Caltrans; Pete Heimbigner, David Knaut (by phone), LTSA Staff.

### 1.1 Pledge of Allegiance.

1.2 Agenda Approval: On a first by Mr. Hemphill, second by Mr. Bridges, it was unanimously passed to approve the agenda.

1.3 Minutes Approval: On a first by Mr. Hammond, second by Mr. Hemphill, it was unanimously passed to approve the August 8, 2022, minutes.

## (2) CORRESPONDENCE / PUBLIC COMMENT

2.1 Correspondence: None.

2.2 Public Comment: None.

## (3) NEW BUSINESS

3.1 Transit Asset Management Plan: Mr. Knaut reviewed information as presented in packets.

Mr. Hammond asked when the new technology will be mandatory. Mr. Heimbigner replied that 2026 is the deadline for a percentage of the fleet and infrastructure to be in compliance.

Further discussion was held regarding how many charging stations are currently in Susanville and Lassen County, and funding and grants available to help with bringing LRB into compliance.

On a first by Mr. Hemphill, second by Mr. Brown, it was unanimously passed to adopt the LTSA Transit Asset Management Plan by adopting Resolution 22-008.

3.2 **On-demand pilot project update:** Mr. Knaut reviewed information as provided in packets.

Discussion was held regarding service areas.

It was agreed to expand on service areas as recommended by staff.

3.3 **Lassen Rural Bus System closure on December 26, 2022:** Mr. Heimbigner reviewed information as provided in packets.

No discussion was held.

On a first by Mr. Brown, second by Mr. Hemphill, it was unanimously passed to approve the closure of the Lassen Rural Bus System on December 26, 2022, in observance of Christmas.

#### (4) **OTHER BUSINESS**

4.1 **Reports by Executive Director and Staff:** Mr. Knaut stated that LTSA is eligible for funding through the American Rescue Plan (ARPA) for operating assistance in the total amount of \$204,500. Funds need to be expanded by June 30, 2028.

4.2 **Report by Lassen Rural Bus Manager/Staff:** Mr. Schortz reviewed information as provided in packets.

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

Discussion was held regarding the upcoming fleet and infrastructure compliance.

4.3 **Matters brought forth by the Agency:** None.

4.4 **Set date for the next Regular Agency Meeting for December 12, 2022, at 1:00 p.m.**

4.5 **Adjournment:** 1:34 p.m.