LASSEN TRANSIT SERVICE AGENCY

November 8, 2021

(1) CONVENE:

LTSA's Regular Meeting convened at 1:01 p.m. by Chair Hemphill, at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

Commissioners Present: Hemphill, Albaugh, McCourt, Herrera, Hammond, and Stafford (alternate).

Commissioners Absent: Schuster.

Others Present: John Clerici, LCTC; Pete Heimbigner, and David Knaut, LTSA Staff.

1.1 **Pledge of Allegiance.**

1.2 **Agenda Approval:** On a first by Mr. Albaugh, second by Mr. Herrera, it was unanimously passed to approve the agenda.

1.3 **Minutes Approval:** On a first by Mr. Albaugh, second by Mr. Herrera, it was unanimously passed to approve the October 18, 2021, minutes.

(2) CORRESPONDENCE / PUBLIC COMMENT

2.1 **Correspondence**: None.

2.2 **Public Comment**: None.

(3) NEW BUSINESS

3.1 **Replacement purchase of Bus #20:** Mr. Knaut reviewed information as presented in packets, and offered that another quote came in after packets were prepared for less money. He stated that the latest quote for a new bus is $30,000.00 less, but that it is also smaller. Staff plans to go look at the smaller bus for comparison of features offered versus cost. Mr. Knaut asked for approval up to $180,000.00 for the bus purchase.

Discussion was held regarding the make of the bus, and that busses are purchased through CalACT.

Mr. Albaugh commented on why are so many busses on a high priority list. Mr. Knaut said it's because they are all nearing end of their useful life.

Mr. Hammond asked what is done with old busses. Mr. Knaut said that they are sold as surplus.

On a first by Mr. Albaugh, second by Mr. McCourt, it was unanimously passed to approve replacement purchase of Bus #20, for up to $180,000.00.

3.2

(4) OTHER BUSINESS

4.1 **Reports by Executive Director and Staff:** None.

4.2 **Report by Lassen Rural Bus Manager/Staff:** In Mr. Schortz's absence, Mr. Knaut reviewed highlights on the provided report for LRB operations and activity:

— Report on LRB activity
— Report of maintenance activity of the LRB fleet
— Report on condition of the fleet vehicle HVAC systems

4.3 **Matters brought forth by the Agency:** None.

4.4 **Set date for the next Regular Agency Meeting for December 13, 2021, at 1:00 p.m.**

4.5 **Adjournment**: 1:12 p.m.