

LASSEN TRANSIT SERVICE AGENCY

March 15, 2021

(1) CONVENE:

LTSA's Regular Meeting convened at 1:18 p.m. by Chairman Hemphill, at Jensen Hall, 195 Russell Ave, Susanville, CA.

Commissioners Present: Hemphill, Albaugh, Hammond, and McCourt.

Commissioners Absent: Schuster and Herrera.

Others Present: Caleb Schortz, Paratransit; John Clerici, LCTC; Richard Egan, Tony Shaw, Erik Edholm, City of Susanville; Lassen County; Pete Heimbigner, and David Knaut, LTSA Staff.

1.1 Pledge of Allegiance.

1.2 Agenda Approval: It was unanimously passed to approve the agenda. (No formal motion)

1.3 Minutes Approval: On a first by Mr. Hammond, second by Mr. McCourt, it was unanimously passed to approve the January 11, 2021, minutes.

(2) CORRESPONDENCE / PUBLIC COMMENT

2.1 Correspondence: None.

2.2 Public Comment: None.

(3) NEW BUSINESS

3.1 LRB Operations Bid Award: Mr. Knaut reviewed information as provided in packets.

Discussion was held regarding why there was only one bidder, as well as contract timeframes and pricing.

On a first by Mr. McCourt, second by Mr. Hammond, and by roll call vote, it was unanimously approved to accept report from staff and award contract to Paratransit Services for the operation and management of the Lassen Rural Bus public transit system, contingent upon Caltrans Division of Procurement approval, and approval as to form by County Counsel.

(4) OTHER BUSINESS

4.1 Reports by Executive Director and Staff: Mr. Heimbigner provided an update regarding Lassen Senior Services. He stated that issues are getting worked out and once their audit is complete, a contract revision between LSS and LTSA will be provided.

Discussion was held regarding current COVID 19 modified program funding allowances, and that those allowances will be revisited as soon as COVID restrictions are removed.

4.2 **Report by Lassen Rural Bus Manager/Staff:** Mr. Schortz reported on the following areas of LRB operations and activity:

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

Mr. Hammond commented that the Commander at Sierra Army Depot was disappointed in employee COVID-19 vaccination participation and that he would continue to suspend bus services to the base until vaccination numbers increase.

Mr. Hemphill asked if Mr. Schortz would provide a report at the next Board of Supervisors meeting.

4.3 **Matters brought forth by the Agency:** None.

4.4 **Set date for the next Regular Agency Meeting for May 10, at 1:00 p.m.**

4.5 **Adjournment:** 1:42 p.m.