

LASSEN TRANSIT SERVICE AGENCY

June 19, 2023

(1) CONVENE:

LTSA's Regular Meeting convened at 1:05 p.m. by Vice Chair Stafford (interim by vote), at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

Commissioners Present: Stafford, McCourt, Herrera (alternate), Neely, and Gallagher.

Commissioners Absent: Albaugh and Brown.

Others Present: John Clerici, Steve Borroum, LCTC; Caleb Schortz, Paratransit; Pete Heimbigner, and Cheryl Strange, LTSA Staff.

1.1 Pledge of Allegiance.

1.2 Agenda Approval: On a first by Mr. Gallagher, second by Mr. Neely, it was unanimously passed to approve the agenda.

1.3 Minutes Approval: On a first by Mr. McCourt, second by Mr. Neely, it was unanimously passed to approve the May 8, 2023, minutes.

(2) CORRESPONDENCE / PUBLIC COMMENT

2.1 Correspondence: None.

2.2 Public Comment: None.

(2) NEW BUSINESS

3.1 Community Events Resolution: Mr. Heimbigner reviewed information as provided in packets.

Discussion was held to elaborate on events, services provided, and where funding is pulled from.

Mr. Schortz commented that these events are a way for LRB and LTSA to serve the community.

On a first by Mr. McCourt, second by Mr. Gallagher, it was unanimously passed to adopt Resolution 23-004, approving 2023/24, annual community events.

3.2 Amend Resolution 2023-003: Mr. Heimbigner reviewed information as provided in packets.

No discussion was held.

On a first by Mr. Gallagher, second by Mr. McCourt, it was unanimously passed to amend Resolution 23-003 authorizing the filing of a claim with the Lassen County Transportation Commission for allocation of Transportation Development Act Funds for Fiscal Year 2023/24.

(4) OTHER BUSINESS

4.1 **Reports by Executive Director and Staff:** Mr. Heimbigner provided an update on job recruitment.

Discussion was held regarding how it's not just Lassen County having issues filling positions.

4.2 **Report by Lassen Rural Bus Manager/Staff:** Mr. Schortz reviewed information as presented in packets.

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

Discussion was held regarding advertising for Pacific Coast Trail hikers to encourage them to use services and lodging in Susanville.

4.3 **Matters brought forth by the Agency:** None.

4.4 **Set date for the next Regular Agency Meeting for August 14, 2023, at 1:00 p.m.**

It was agreed to set the next meeting for August 14, 2023, with option to add a July meeting if necessary.

4.5 **Adjournment:** 1:29 p.m.