Lassen Transit Service Agency

PETE HEIMBIGNER, *Executive Director*
Vacant, *Transportation Planner*

707 Nevada Street, Suite 4
Susanville, CA 96130

PHONE: 530 / 251-8305
FAX: 530 / 251-2675
lassentransportation.com

Date Posted: January 9, 2026

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Russ Brown, Vice Chair (City Council)
Mendy Schuster (City Council)
Dawn Miller (City Council)
Aaron Albaugh, Chair (Co. Supervisor)
Jason Ingram (Co. Supervisor)
Tom Neely (Co. Supervisor)

From: Pete Heimbigner, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday January 12, 2026, at 1:00 p.m.** at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

For those participating remotely:

Join Zoom Meeting
https://us06web.zoom.us/j/84630736849

Meeting ID: 846 3073 6849
Passcode: 650246

One tap mobile
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The agenda is as follows:

Page **(1) CONVENE**

1.1 Pledge of Allegiance

1.2 Agenda Approval: Additions and Deletions **Motion Required**

1. **1.3 Election of Officers:** Elect chairman and Vice Chairman for 2026. History of elections attached. **Motion Required**

2. **1.4 Minutes Approval:** November 10, 2025, Commissioners present: Brown, Ingram, Miller, Neely, and Schuster. **Motion Required**

Page (2) **CORRESPONDENCE / PUBLIC COMMENT**

4. 2.1 **Correspondence:**
E-mail request for transit service to High Desert State Prison (HDSP)

2.2 **Public Comment:**

(3) **NEW BUSINESS**

5. 3.1 **Update on Agreement Amendment with Paratransit Services:** Receive update report of communications with Paratransit Services and prior LTSA board action.
Information Only

16. 3.2 **Fiscal Year 2025/26 Mid-Year Budget Review:** Receive information.
Information and Possible Direction

(4) **OTHER BUSINESS**

4.1 **Reports by Executive Director and Staff:**

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18. 4.2 **Report by Lassen Rural Bus Manager/Staff:**
- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

4.3 **Matters brought forth by the Agency:**

Set date for the next Regular Agency Meeting: March 9, 2026

4.4 **Adjourn**

ITEMS SCHEDULED FOR FUTURE MEETINGS:

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cc: Board of Supervisors (Aaron Albaugh, Gary Bridges, Tom Neely, Jason Ingram, Mike Scanlon); City Council members (Mendy Schuster, Russ Brown, Curtis Bortle, Patrick Parrish; Dawn Miller); Caltrans District 2 (Skip Clark, Kathy Grah, Michael Oguro, Kelly Zolotoff, Kimi Taguchi); Caltrans Susanville Office (Michael Battles); CHP (Lacey Carney); Lassen County (Pete Heimbigner, Cynthia Raschein, Christine del Llano, Julie Bustamante, Samantha McMullen, Regina Schaap, Barbara Longo, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Dan Newton, Bob Godman, Michael Bollinger); Lassen Rural Bus (Caleb Schortz, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Russ Burriel, Tonya Smith); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Nancy Ostmeyer); Lassen Community College (Carrie Camacho, Carrie Nyman, Roxanna Haynes; Daniel Williams); Lassen County Chamber of Commerce