

Lassen Transit Service Agency



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LTSA/J-2
2019/125

Date Posted: May 9, 2019

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Joe Franco, Chairman (City Council)
Brian Moore (City Council)
Brian Wilson (City Council)

Tom Hammond Vice Chairman (Co. Supervisor)
Jeff Hemphill (Co. Supervisor)
David Teeter (Co. Supervisor)

From: Larry Millar, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, May 13, 2019**, immediately following the meeting of the Lassen County Transportation Commission at the **City of Susanville Council Chambers**, 66 North Lassen Street, Susanville, CA. The agenda is as follows:

Page (1) **CONVENE**

1.1 **Agenda Approval:** Additions and Deletions

Motion Required

1. 1.2 **Minutes Approval:** March 11, 2019, Commissioners present, Wilson, Moore, Hemphill, Hammond, Franco, and Teeter.

Motion Required

(2) **CORRESPONDENCE / PUBLIC COMMENT**

2.1 **Correspondence:** None

2.2 **Public Comment:**

(3) **NEW BUSINESS**

3. 3.1 **First Amendment to Paratransit Services contract for two year extension and General Manager change:** By motion, 1) Approve the first amendment of the Agreement with Paratransit Services for two year extension of service as described in original contract, and 2) authorize the Executive Director of the LTSA to execute the first amendment, and 3) approve proposed General Manager change.

Motion Required

11. 3.2 **FY 2019/2020 Fund 570 Budget:** By motion, adopt LTSA 2019/2020 Operating Budget.

Motion Required

16. 3.3 **Relocation of Bus Stops:** Receive information and provide direction to staff.

Information and Direction

20. 3.4 **Surplus Bus 16:** By motion, 1) Authorize Executive Director to surplus bus 16 and remove said bus from the Lassen Rural Bus (LRB) fleet. 2) Authorize the Executive Director to carry out all necessary processes to surplus bus 16.

Motion Required

(4) OTHER BUSINESS

4.1 Reports by Executive Director and Staff:

21. 4.2 **Report by Lassen Rural Bus Manager/Staff:**

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

4.3 Matters brought forth by the Agency:

Set date for the next Regular Agency Meeting for July 8, 2019

4.4 Adjourn

ITEMS SCHEDULED FOR FUTURE MEETINGS:

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, David Teeter; Tom Hammond, Jeff Hemphill); City Council members (Joe Franco, Kevin Stafford, Brian Wilson, Mendy Schuster, Brian Moore); Caltrans District 2 (Dave Moore, Kathy Grah, Michael Mogen, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Sarah Richards); Lassen County (Richard Egan, Larry Millar, Tony Shaw, Bob Burns, David Knaut, Nancy Summers, Cheryl Strange, Eric Neilson, Diana Wemple, Julie Bustamante, Barbara Longo, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Gwenna MacDonald, Dan Newton, Dan Gibbs, Quincy McCourt, Kevin Jones); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Julia Simpkins); Lassen Community College (Dr. Marlon Hall, Dr. Albertson, Carrie Nyman, Dave Clausen); Lassen County Chamber of Commerce