

# Lassen Transit Service Agency



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LTSA/J-2  
2022/83

Date Posted: August 4, 2022

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Russ Brown, (City Council)  
Quincy McCourt (City Council)  
Kevin Staford (City Council)

Aaron Albaugh, Vice Chair (Co. Supervisor)  
Jeff Hemphill (Co. Supervisor)  
Tom Hammond (Co. Supervisor)

From: Pete Heimbigner, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, August 8, 2022, at 1:00 PM** at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

**Dial-in Number: 1-302-202-1104**  
**Conference Code: 968698**  
**Host Code: 3462**

The agenda is as follows:

Page (1) **CONVENE**

**1.1 Pledge of Allegiance**

**1.2 Agenda Approval:** Additions and Deletions

**Motion Required**

**1. 1.3 Election of Officers:** Elect Chairman and Vice Chairman for 2022 (history attached).

**Motion Required**

**2. 1.4 Minutes Approval:** June 20, 2022, Commissioners present, Schuster, Hammond, Hemphill, and Bridges (alternate). Absent, Herrera, Albaugh, and McCourt.

**Motion Required**

**(2) CORRESPONDENCE / PUBLIC COMMENT**

**2.1 Correspondence:** None.

**2.2 Public Comment:**

**(3) NEW BUSINESS**

4. **3.1 FY 2022/23 Budget changes:** By motion, 1) approve the amended LTSA Fiscal 2022/23 Operating Budget and Capital Budgets, 2) adopt Resolution 22-006 authorizing the filing of a claim with the Lassen County Transportation Commission for allocation of Transportation Development Act funds for Fiscal Year 2022/23, 3) adopt payment plan for unfunded liability and OPEB or 4) provide direction to staff.

**Motion Required**

15. **3.2 Public hearing for establishment of fare for pilot project of on-demand transit service:** 1) Receive report from staff: and 2) Conduct a public hearing and 3) by motion, adopt fare for pilot project of on-demand service as recommended in the staff report.

**Motion or Direction Required**

17. **3.3 State of Good Repair Program:** By motion, adopt Resolution 22-007, approving project list for the 2022/23 cycle of State of Good Repair Program.

**Motion Required**

22. **3.4 Operating Services Performance Reports:** Receive information about Lassen Rural Bus, Lassen Senior Services, Big Valley 50 Plus, and Modoc Sage Stage performance in fiscal year 2021/22 and provide possible direction to staff.

**Motion Required**

**(4) OTHER BUSINESS**

**4.1 Reports by Executive Director and Staff:**

33. **4.2 Report by Lassen Rural Bus Manager/Staff:**
- Report on LRB activity
  - Report of maintenance activity of the LRB fleet
  - Report on condition of the fleet vehicle HVAC systems

### **4.3 Matters brought forth by the Agency:**

**Set date for the next Regular Agency Meeting for October 17, 2022**

### **4.4 Adjourn**

#### ITEMS SCHEDULED FOR FUTURE MEETINGS:

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Hammond, Jeff Hemphill); City Council members (Quincy McCourt, Thomas Herrera, Kevin Stafford, Mendy Schuster, Brian Moore); Caltrans District 2 (Dave Moore, Kathy Grah, Michael Mogen); Caltrans Susanville Office (Cliff Bettencourt); CHP (Sarah Richards); Lassen County (Richard Egan, Pete Heimbigner, Tony Shaw, David Knaut, Dana Hopkins, Cheryl Strange, Julie Bustamante, Barbara Longo, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Gwenna MacDonald, Dan Newton, Dan Gibbs, Kevin Jones); Lassen Rural Bus (Caleb Schortz, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Julia Simpkins); Lassen Community College (Dr. Marlon Hall, Dr. Albertson, Carrie Nyman, Dave Clausen); Lassen County Chamber of Commerce