

Lassen Transit Service Agency



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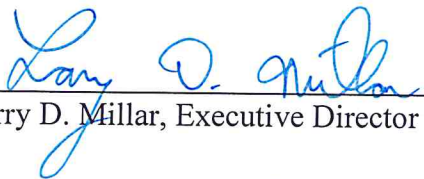
LTSA/J-2
2016/293

Distribution Date: July 6, 2016

To: **THE LASSEN TRANSIT SERVICE AGENCY**

Aaron Albaugh, Chairman (Co. Supervisor) Kathie Garnier, Vice Chairman (City Council)
Jeff Hemphill (Co. Supervisor) Rod DeBoer (City Council)
Jim Chapman (Co. Supervisor) Brian Wilson (City Council)

From:


Larry D. Millar, Executive Director

Subject:

REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY

The regular meeting of the **LASSEN TRANSIT SERVICE AGENCY** (LTSA) has been scheduled for **Monday, July 11, 2016**, immediately following the meeting of the Lassen County Transportation Commission at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

- | Page | Item | | |
|------|------|---|-------------------------------|
| | (1) | CONVENE | |
| | 1.1 | <u>Agenda Approval</u> : Additions and deletions | <u>Motion Required</u> |
| 1. | 1.2 | <u>Minutes Approval</u> : May 9, 2016 Commissioners present: DeBoer, Garnier, Hemphill, Wilson, and Chapman. Commissioners Absent: Albaugh | |
| 4. | 1.3 | <u>Minutes Approval Special Meeting</u> : June 13, 2016 Commissioners present: Garnier, Hemphill, Wilson, and Chapman. Commissioners Absent: DeBoer | <u>Motion Required</u> |
| | (2) | CORRESPONDENCE/PUBLIC COMMENT | |
| | 2.1 | <u>Correspondence</u> : None | |
| | 2.2 | <u>Public Comment</u> : Matters brought forth by the Public. | |
| | (3) | NEW BUSINESS | |
| 5. | 3.1 | <u>Transit Design Manual Update</u> : 1) Accept report from staff. | |

**Information Item
Possible Action**

76. 3.2 2016/17 Charter Rates: 1) Adopt resolution 16-004, establishing Charter Rates for 2016/17. **Motion Required**

80. 3.3 Community Events Resolution: 1) Accept report from staff. 2) By motion, adopt resolution 16-005 to adopt the annual community events. **Motion Required**

83. 3.4 Surplus Buses 14 and 15: By motion, 1) Authorize the Executive Director to surplus buses 14 and 15 and remove said buses from the Lassen Rural Bus (LRB) fleet. 2) Authorize the Executive Director to carry out all necessary processes to surplus buses 14 and 15. **Motion Required**

(4) OTHER BUSINESS

4.1 Reports by Executive Director and Staff:

- TDP Kick-Off Meeting to be held on Monday August 8th 2016. Commissioners will be included on the stakeholders' distribution list to be informed of times and locations.

4.2 Report by Lassen Rural Bus Manager/Staff:

- Report on LRB activity
- Report on maintenance activity of the LRB transit fleet
- Report on condition of fleet vehicle HVAC systems

4.3 Matters brought forth by the Agency

4.4 Set date for the next Regular Agency Meeting for September 12, 2016

4.5 Adjourn

cc: Board of Supervisors (Bob Pyle, Alternate; Tom Hammond, Alternate); City Council members (Lino Callegari, Alternate; Nicholas McBride, Alternate); Caltrans District 2 (Kathy Grah, Dave Moore, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Tony Shaw, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Eric Nielson, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Tom Downing); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen, ;Big Valley 50 Plus (Clinton Davis); Lassen Life Skills; Austin Meinert

ITEMS FOR FUTURE MEETINGS