

Lassen Transit Service Agency



PETE HEIMBIGNER, Executive Director
Vacant, Transportation Planner

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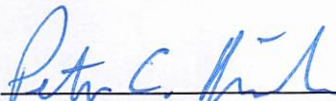
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Date Posted: June 20, 2025

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Russ Brown, Vice Chair (City Council)
Mendy Schuster (City Council)
Dawn Miller (City Council)

Aaron Albaugh, Chair (Co. Supervisor)
Jason Ingram (Co. Supervisor)
Tom Neely (Co. Supervisor)


From: Pete Heimbigner, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday June 23, 2025, at 1:00 p.m.** at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

For those participating remotely:

<https://us06web.zoom.us/j/87112988995>

Meeting ID: 871 1298 8995

Passcode: 960183

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The agenda is as follows:

Page (1) **CONVENE**

1.1 **Pledge of Allegiance**

1.2 **Agenda Approval:** Additions and Deletions

Motion Required

1. 1.3 **Minutes Approval:** May 12, 2025, Commissioners present: Bridges, Miller, Scanlan, and Schuster

Motion Required

(2) **CORRESPONDENCE / PUBLIC COMMENT**

2.1 **Correspondence:** None.

2.2 **Public Comment:**

Page (3) **NEW BUSINESS**

7. 3.1 **Federal Transit Administration 5311 Application for FY 2025:** By motion, adopt Resolution 25-003 authorizing the Executive Director to sign all related documents for the consolidated application for 5311 project(s).

Motion Required

9. 3.2 **Request for Contract Amendment between Lassen Transit Service Agency (LTSA) and Paratransit Services (Paratransit):** Review request and provide direction to staff

(4) **OTHER BUSINESS**

4.1 **Reports by Executive Director and Staff:**

- 5311 (f) report

15. 4.2 **Report by Lassen Rural Bus Manager/Staff:**

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

4.3 **Matters brought forth by the Agency:**

Set date for the next Regular Agency Meeting: August 11, 2025

4.4 **Adjourn**

ITEMS SCHEDULED FOR FUTURE MEETINGS:

- Final Budget

cc: Board of Supervisors (Aaron Albaugh, Gary Bridges, Tom Neely, Jason Ingram, Mike Scanlon); City Council members (Mendy Schuster, Russ Brown, Curtis Bortle, Patrick Parrish; Dawn Miller); Caltrans District 2 (Skip Clark, Kathy Grah, Michael Oguro, Kelly Zolotoff, Kimi Taguchi); Caltrans Susanville Office (Michael Battles); CHP (Lacey Carney); Lassen County (Pete Heimbigner, Cynthia Raschein, Christine del Llano, Julie Bustamante, Samantha McMullen, Regina Schaap, Barbara Longo, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Dan Newton, Bob Godman, Michael Bollinger); Lassen Rural Bus (Caleb Schortz, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Russ Burriel, Tonya Smith); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Nancy Ostmeyer); Lassen Community College (Carrie Camacho, Carrie Nyman, Roxanna Haynes; Daniel Williams); Lassen County Chamber of Commerce