

Lassen Transit Service Agency



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LTSA/J-2
2022/64

Date Posted: June 16, 2022

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Mendy Schuster, Chair (City Council)
Quincy McCourt (City Council)
Thomas Herrera (City Council)

Aaron Albaugh, Vice Chair (Co. Supervisor)
Jeff Hemphill (Co. Supervisor)
Tom Hammond (Co. Supervisor)

From: Pete Heimbigner, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, June 20, 2022, at 1:00 PM** at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

Dial-in Number: 1-302-202-1104
Conference Code: 968698
Host Code: 3462

The agenda is as follows:

Page (1) **CONVENE**

1.1 Pledge of Allegiance

1.2 Agenda Approval: Additions and Deletions

Motion Required

1. **1.4 Minutes Approval:** May 9, 2022, Commissioners present, Hemphill, Schuster, Bridges (alternate), Albaugh, Herrera and McCourt. Mr. Hammond was absent.

Motion Required

(2) **CORRESPONDENCE / PUBLIC COMMENT**

2.1 Correspondence: Nonc.

2.2 Public Comment:

- (3) **NEW BUSINESS**
4. 3.1 **FY 2021/2022 Fund 570 and Fund 569 Budget :**
By motion, 1) Adopt the LTSA Fiscal Year 2022/23 Operating Budget, and 2) adopt Resolution 22-003 authorizing the filing of a claim with the Lassen County Transportation Commission for allocation of Transportation Development Act funds for Fiscal Year 2022/23.

Motion Required

15. 3.2 **2022/23 Charter Rates:** 1) Accept report from Staff. 2) By motion, adopt Resolution 22-004, 2022/23 Charter Rates; or 3) Provide direction to staff.

Motion or Direction Required

18. 3.3 **Community Events Resolution:** 1) Accept report from staff. 2) By motion, adopt Resolution 22-005, approving 2022/23, annual community events.

Motion Required

21. 3.4 **New Agreement with Lassen Senior Services:** 1) By motion, approve new agreement with Lassen Senior Services and authorize Executive Director to sign all related documents.

Motion Required

22. 3.5 **Contract Amount Increase for Lassen Rural Bus Office and Maintenance Facility Roof Renewal:** 1) By motion, approve contract increase with American Foam Experts by \$3,500 to a not-to-exceed amount of \$85,500, or 2) Provide direction to staff.

Motion or Direction Required

(4) **OTHER BUSINESS**

4.1 **Reports by Executive Director and Staff:**

27. 4.2 **Report by Lassen Rural Bus Manager/Staff:**
- Report on LRB activity
 - Report of maintenance activity of the LRB fleet
 - Report on condition of the fleet vehicle HVAC systems

4.3 Matters brought forth by the Agency:

Set date for the next Regular Agency Meeting for August 8, 2022

4.4 Adjourn

ITEMS SCHEDULED FOR FUTURE MEETINGS:

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Hammond, Jeff Hemphill); City Council members (Quincy McCourt, Thomas Herrera, Kevin Stafford, Mendy Schuster, Brian Moore); Caltrans District 2 (Dave Moore, Kathy Grah, Michael Mogen); Caltrans Susanville Office (Cliff Bettencourt); CHP (Sarah Richards); Lassen County (Richard Egan, Pete Heimbigner, Tony Shaw, David Knaut, Dana Hopkins, Cheryl Strange, Julie Bustamante, Barbara Longo, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Gwenna MacDonald, Dan Newton, Dan Gibbs, Kevin Jones); Lassen Rural Bus (Caleb Schortz, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Julia Simpkins); Lassen Community College (Dr. Marlon Hall, Dr. Albertson, Carrie Nyman, Dave Clausen); Lassen County Chamber of Commerce