

Lassen Transit Service Agency



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Vacant, Transportation Planner


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Date Posted: May 9, 2025

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

| | |
|---------------------------------------|---------------------------------------|
| Russ Brown, Vice Chair (City Council) | Aaron Albaugh, Chair (Co. Supervisor) |
| Mendy Schuster (City Council) | Jason Ingram (Co. Supervisor) |
| Dawn Miller (City Council) | Tom Neely (Co. Supervisor) |


From: Pete Heimbigner, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday May 12, 2025, at 1:00 p.m.** at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

For those participating remotely:

<https://us06web.zoom.us/j/84907665532>

Meeting ID: 849 0766 5532
Passcode: 677954

The agenda is as follows:

Page (1) **CONVENE**

1.1 **Pledge of Allegiance**

1.2 **Agenda Approval:** Additions and Deletions

Motion Required

1. 1.3 **Minutes Approval:** March 10, 2025, Commissioners present: Albaugh, Ingram, Neely and Schuster

Motion Required

(2) **CORRESPONDENCE / PUBLIC COMMENT**

2.1 **Correspondence:** None.

2.2 **Public Comment:**

Page (3) **NEW BUSINESS**

5. 3.1 **Third Amendment to Agreement between LTSA and ETA Transit Systems, Inc.:** By motion, 1) approve contract renewal with ETA transit systems for the LTSA Transit Software Solution, subject to approval by LTSA Counsel, and 2) authorize Executive Director to sign agreement upon approval of LTSA Counsel.

Motion Required

7. 3.2 **2025/2026 Preliminary Budget:** By motion, adopt the LTSA Fiscal Year 2025/2026 Preliminary Budget

Motion Required

36. 3.3 **Evaluation of Community Events criteria for compliance with Federal Transit Administration and Transportation Development Act regulations:** Review Transportation Development Act (TDA) and Federal Transit Administration (FTA) regulations, evaluate Lassen County Community Events list, and provide direction to staff.

Direction to Staff

(4) OTHER BUSINESS

4.1 Reports by Executive Director and Staff:

- 5311 (f) report
- Hwy 139

40. 4.2 Report by Lassen Rural Bus Manager/Staff:

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

4.3 Matters brought forth by the Agency:

Set date for the next Regular Agency Meeting: June 16, 2025

4.4 Adjourn

ITEMS SCHEDULED FOR FUTURE MEETINGS:

- Final Budget
- Reno Route
- East County Route

cc: Board of Supervisors (Aaron Albaugh, Gary Bridges, Tom Neely, Jason Ingram, Mike Scanlon); City Council members (Mendy Schuster, Russ Brown, Curtis Bortle, Patrick Parrish; Dawn Miller); Caltrans District 2 (Skip Clark, Kathy Grah, Michael Oguro, Kelly Zolotoff, Kimi Taguchi); Caltrans Susanville Office (Michael Battles); CHP (Lacey Carney); Lassen County (Pete Heimbigner, Cynthia Raschein, Christine del Llano, Julie Bustamante, Samantha McMullen, Regina Schaap, Barbara Longo, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Dan Newton, Bob Godman, Michael Bollinger); Lassen Rural Bus (Caleb Schortz, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Russ Burriel, Tonya Smith); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Nancy Ostmeier); Lassen Community College (Carrie Camacho, Carrie Nyman, Roxanna Haynes; Daniel Williams); Lassen County Chamber of Commerce