

# Lassen Transit Service Agency



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LTSA/J-2  
2023/49

Date Posted: May 5, 2023

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Russ Brown, Vice Chair (City Council)  
Quincy McCourt (City Council)  
Kevin Stafford (City Council)

Aaron Albaugh, Chair (Co. Supervisor)  
Jason Ingram (Co. Supervisor)  
Tom Neely (Co. Supervisor)

  
From: Pete Heimbigner, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, May 8, 2023, at 1:00 PM** at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

Join Zoom Meeting  
<https://us06web.zoom.us/j/84733495001>  
Meeting ID: 847 3349 5001  
Passcode: 264188

One tap mobile  
+12532158782,,84733495001# US (Tacoma)  
+13462487799,,84733495001# US (Houston)

The agenda is as follows:

Page (1) **CONVENE**  
**1.1 Pledge of Allegiance**

**1.2 Agenda Approval:** Additions and Deletions

**Motion Required**

1. **1.3 Minutes Approval:** March 13, 2023, Commissioners present, Albaugh, Stafford, Herrera (alternate), Brown, Neely, and Bridges (alternate). McCourt and Gallagher were absent.

**Motion Required**

**(2) CORRESPONDENCE / PUBLIC COMMENT**

**2.1 Correspondence:** None.

**2.2 Public Comment:**

**(3) NEW BUSINESS**

4. **3.1 Fiscal Year 2021/22 Final Audit Report:** Receive audit report for 2021/22, and 2) by motion, accept the 2021/22 independent TDA audit.

**Motion Required**

36. **3.2 Advertising Policy and Pricing:** Receive information and provide direction to staff.

**Provide Direction**

**(4) OTHER BUSINESS**

**4.1 Reports by Executive Director and Staff:**

37. **4.2 Report by Lassen Rural Bus Manager/Staff:**
- Report on LRB activity
  - Report of maintenance activity of the LRB fleet
  - Report on condition of the fleet vehicle HVAC systems

**4.3 Matters brought forth by the Agency:**

**Set date for the next Regular Agency Meeting for June 12, 2023.**

**4.4 Adjourn**

**ITEMS SCHEDULED FOR FUTURE MEETINGS:**

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Neely, Jason Ingram); City Council members (Quincy McCourt, Thomas Herrera, Kevin Stafford, Mendy Schuster, Russ Brown); Caltrans District 2 (Dave Moore, Kathy Grah, Scott Lewis); Caltrans Susanville Office (Cliff Bettencourt); CHP (Ian Troxell); Lassen County (Richard Egan, Pete Heimbigner, Tony Shaw, Dana Hopkins, Cheryl Strange, Julie Bustamante, Barbara Longo, Lori Pearce, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Dan Newton, Bob Godman, Ryan Cochran); Lassen Rural Bus (Caleb Schortz, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Russ Burriel, Tonya Smith); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Nancy Ostmeyer); Lassen Community College (Carie Camacho, Carrie Nyman, Roxanns Haynes; Daniel Williams); Lassen County Chamber of Commerce