

Lassen Transit Service Agency



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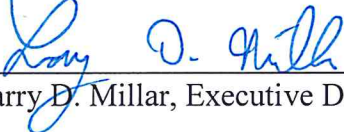
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LTSA/J-2
2017/65

Distribution Date: March 1, 2017

To: **THE LASSEN TRANSIT SERVICE AGENCY**

Kathie Garnier, Chairman (City Council)	Jeff Hemphill Vice Chairman (Co. Supervisor)
Brian Wilson (City Council)	David Teeter (Co. Supervisor)
Rod DeBoer (City Council)	Aaron Albaugh (Co. Supervisor)

From: 
Larry D. Millar, Executive Director

Subject: **REGULAR MEETING OF THE
LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **LASSEN TRANSIT SERVICE AGENCY** (LTSA) has been scheduled for **Monday, March 6, 2017**, immediately following the meeting of the Lassen County Transportation Commission at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

Page	Item	
	(1)	CONVENE
	1.1	<u>Agenda Approval:</u> Additions and deletions <u>Motion Required</u>
1.	1.2	<u>Minutes Approval:</u> February 6, 2017 Commissioners present: Albaugh, Garnier, Hemphill, Teeter and Wilson. Commissioners Absent: DeBoer <u>Motion Required</u>
	(2)	CORRESPONDENCE/PUBLIC COMMENT
	2.1	<u>Correspondence:</u>
	2.2	<u>Public Comment:</u> Matters brought forth by the Public.
3.	(3)	NEW BUSINESS
	3.1	<u>Riverside Bus shelter:</u> Provide direction to staff on procedure for dealing with non-transit related activities at bus shelters. <u>Information and Possible Action</u>
	(4)	OTHER BUSINESS
	4.1	<u>Reports by Executive Director and Staff:</u>

4. 4.2 Report by Lassen Rural Bus Manager/Staff:
- Report on LRB activity
 - Report on maintenance activity of the LRB transit fleet
 - Report on condition of fleet vehicle HVAC systems
- 4.3 Matters brought forth by the Agency
- 4.4 Set date for the next Regular Agency Meeting for May 8, 2017
- 4.5 Adjourn

cc: Board of Supervisors (Chris Gallagher, alternate for Albaugh & Teeter; Tom Hammond, alternate for Hemphill); City Council members (Joe Franco, Alternate; Kevin Stafford, Alternate); Caltrans District 2 (Dave Moore, Kathy Grah, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Dan Gibbs, John King); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen)

ITEMS FOR FUTURE MEETINGS

- Annual Audit
- Amend Purchasing Policy