

Lassen Transit Service Agency



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LTSA/J-2

Date Posted: March 8, 2024

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Russ Brown, Vice Chair (City Council)
Quincy McCourt (City Council)
Kevin Stafford (City Council)

Aaron Albaugh, Chair (Co. Supervisor)
Chris Gallagher (Co. Supervisor)
Tom Neely (Co. Supervisor)

From: Pete Heimbigner, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, March 11, 2024, at 1:00 PM** at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

For those participating remotely by Zoom:

<https://us06web.zoom.us/j/85616040025>

Meeting ID: 856 1604 0025

Passcode: 134058

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The Agenda is as follows:

Page (1) **CONVENE**

1.1 **Pledge of Allegiance**

1.2 **Agenda Approval:** Additions and Deletions

Motion Required

1. 1.3 **Minutes Approval:** January 8, 2024, Commissioners present Albaugh, Stafford, Brown, Neely, and Gallagher. Mr. McCourt was absent.

Motion Required

(2) CORRESPONDENCE / PUBLIC COMMENT

2.1 Correspondence: None.

2.2 Public Comment:

(3) NEW BUSINESS

3. **3.1 Second Amendment to Agreement Between LTSA and Trillium Solution, INC.:**
By motion, approve the second amendment of the agreement between LTSA and Trillium Solutions, INC. to increase the contract amount by \$5,150.00.

Motion Required

5. **3.2 Low Carbon Transit Operations Program (LCTOP) Fund Exchange:**
By motion, 1) Adopt Resolution 24-001, authorizing the exchange of Low Carbon Transit Operations Program (LCTOP) funds with Local Transportation Funds (LTF) with the Tehama County Transportation Commission (TCTC), and 2) authorize Executive Director to sign a letter of understanding.

Motion Required

(4) OTHER BUSINESS

4.1 Reports by Executive Director and Staff:

8. **4.2 Report by Lassen Rural Bus Manager/Staff:**
- Report on LRB activity
 - Report of maintenance activity of the LRB fleet
 - Report on condition of the fleet vehicle HVAC systems

4.3 Matters brought forth by the Agency:

Set date for the next Regular Agency Meeting for May 13, 2024.

4.4 Adjourn

ITEMS SCHEDULED FOR FUTURE MEETINGS:

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Neely, Jason Ingram); City Council members (Quincy McCourt, Thomas Herrera, Kevin Stafford, Mendy Schuster, Russ Brown); Caltrans District 2 (Dave Moore, Kathy Grah, Scott Lewis); Caltrans Susanville Office (Cliff Bettencourt); CHP (Ian Troxell); Lassen County (Richard Egan, Pete Heimbigner, Tony Shaw, David Knaut, Dana Hopkins, Cheryl Strange, Julie Bustamante, Barbara Longo, Lori Pearce, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Gwenna MacDonald, Dan Newton, Bob Godman, Ryan Cochran); Lassen Rural Bus (Caleb Schortz, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Russ Burriel, Tonya Smith); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Nancy Ostmeyer); Lassen Community College (Carie Camacho, Carrie Nyman, Roxanns Haynes; Daniel Williams); Lassen County Chamber of Commerce