

Lassen Transit Service Agency



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LTSA/J-2
2022/98

Date Posted: December 9, 2022

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Russ Brown, (City Council)
Quincy McCourt (City Council)
Kevin Stafford (City Council)

Aaron Albaugh, Vice Chair (Co. Supervisor)
Jeff Hemphill (Co. Supervisor)
Tom Hammond (Co. Supervisor)

From: Pete Heimbigner, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, December 12, 2022, at 1:00 PM** at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

Dial-in Number: 1-302-202-1104
Conference Code: 968698

The agenda is as follows:

Page (1) **CONVENE**

1.1 **Pledge of Allegiance**

1.2 **Agenda Approval:** Additions and Deletions

Motion Required

1. 1.3 **Minutes Approval:** October 17, 2022, Commissioners present, Stafford, Hammond, McCourt, Hemphill, Brown, and Bridges (alternate).

Motion Required

(2) **CORRESPONDENCE / PUBLIC COMMENT**

2.1 **Correspondence:** None.

2.2 **Public Comment:**

- (3) **NEW BUSINESS**
3. 3.1 **Lassen Senior Services:** 1) Receive information and 2) provide possible direction to staff.

Possible Direction

4. 3.2 **FY 2022/23 Budget Changes:** By motion, 1) approve the second amendment of LTSA Fiscal Year 2022/23 Operating Budget, 2) adopt Resolution 22-009 authorizing the filing of a claim with the Lassen County Transportation Commission for allocation of Transportation Development Act funds for Fiscal Year 2022/23, or 3) provide direction to staff.

Motion or Direction Required

15. 3.3 **Award Contract for Contactless Payment Validators:** By motion, 1) Authorize the Executive Director to enter into an agreement with Kuba, Inc., or 2) provide direction to staff.

Motion or Direction Required

(4) **OTHER BUSINESS**

4.1 **Reports by Executive Director and Staff:**

52. 4.2 **Report by Lassen Rural Bus Manager/Staff:**

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

4.3 **Matters brought forth by the Agency:**

Set date for the next Regular Agency Meeting for January 9, 2023

4.4 **Adjourn**

ITEMS SCHEDULED FOR FUTURE MEETINGS:

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Hammond, Jeff Hemphill); City Council members (Quincy McCourt, Thomas Herrera, Kevin Stafford, Mendy Schuster, Brian Moore); Caltrans District 2 (Dave Moore, Kathy Grah, Michael Mogen); Caltrans Susanville Office (Cliff Bettencourt); CHP (Sarah Richards); Lassen County (Richard Egan, Pete Heimbigner, Tony Shaw, David Knaut, Dana Hopkins, Cheryl Strange, Julie Bustamante, Barbara Longo, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Gwenna MacDonald, Dan Newton, Dan Gibbs, Kevin Jones); Lassen Rural Bus (Caleb Schortz, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Julia Simpkins); Lassen Community College (Dr. Marlon Hall, Dr. Albertson, Carrie Nyman, Dave Clausen); Lassen County Chamber of Commerce