

Lassen Transit Service Agency



PETE HEIMBIGNER, *Executive Director*
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Date Posted: November 1, 2024

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Russ Brown, (City Council)
Mendy Schuster (City Council)
Dawn Miller (City Council)

Aaron Albaugh, Chair (Co. Supervisor)
Chris Gallagher (Co. Supervisor)
Tom Neely (Co. Supervisor)

From: Pete Heimbigner, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, November 04, 2024, at 1:00 PM** at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

For those participating remotely:

<https://us06web.zoom.us/j/82517371345>

Meeting ID: 825 1737 1345

Passcode: 009614

One tap mobile

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The agenda is as follows:

Page (1) **CONVENE**
1.1 **Pledge of Allegiance**

1.2 **Agenda Approval:** Additions and Deletions

Motion Required

1. 1.3 **Minutes Approval:** August 12, 2024, Commissioners present Brown, Neely, Miller and Schuster, and Albaugh, Gallagher were absent.

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Motion Required

(2) CORRESPONDENCE / PUBLIC COMMENT

2.1 Correspondence: None.

2.2 Public Comment:

(3) NEW BUSINESS

3. 3.1 Drug & Alcohol Policy Update: By motion, adopt Paratransit Services' updated Drug & Alcohol Policy.

Motion Required

28.

- 3.2 Advertising Policy: By motion, approve the updated LTSa Advertising Policy, and/or provide direction to staff.

Motion Required

36.

- 3.3 Replacement purchase of Bus #21: By motion, approve invoice for the purchase of Bus #29, to replace Bus #21.

Motion Required

38.

- 3.4 FY 2024/25 Paratransit Services Cost Increase: By motion, approve the price increase for the Paratransit contract for FY2024/25, to accommodate the increasing insurance costs.

Motion Required

43.

- 3.5 Second Amendment to Agreement between LTSa and ETA Transit Systems, Inc.: By motion, approve the amendment to the contract with ETA transit systems for the LTSa Transit Software Solution.

Motion Required

51.

- 3.6 FY 2024/25 560 & 570 Budget changes: Provide direction to staff on the projects

Provide Direction

(4) OTHER BUSINESS

4.1 Reports by Executive Director and Staff:

61. 4.2 Report by Lassen Rural Bus Manager/Staff:
— Report on LRB activity

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- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

4.3 Matters brought forth by the Agency:

Set date for the next Regular Agency Meeting for January 13, 2025.

4.4 Adjourn

ITEMS SCHEDULED FOR FUTURE MEETINGS:

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Neely, Jason Ingram); City Council members (Quincy McCourt, Thomas Herrera, Kevin Stafford, Mendy Schuster, Russ Brown); Caltrans District 2 (Dave Moore, Kathy Grah, Scott Lewis); Caltrans Susanville Office (Cliff Bettencourt); CHP (Jan Troxell); Lassen County (Richard Egan, Pete Heimbigner, Tony Shaw, Dana Hopkins, Cheryl Strange, Julie Bustamante, Barbara Longo, Lori Pearce, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Dan Newton, Bob Godman, Ryan Cochran); Lassen Rural Bus (Caleb Schortz, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Russ Burriel, Tonya Smith); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Nancy Ostmeier); Lassen Community College (Carie Camacho, Carrie Nyman, Roxanns Haynes; Daniel Williams); Lassen County Chamber of Commerce