

Lassen Transit Service Agency



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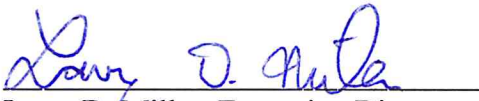
LTSA/J-2
2016/7

Distribution Date: January 6, 2016

To: **THE LASSEN TRANSIT SERVICE AGENCY**

Rod DeBoer, Chairman
Jeff Hemphill (Co. Supervisor)
Jim Chapman (Co. Supervisor)

Aaron Albaugh, Vice Chairman (Co. Supervisor)
Kathie Garnier (City Council)
Brian Wilson (City Council)

From: 
Larry D. Millar, Executive Director

Subject: **REGULAR MEETING OF THE
LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **LASSEN TRANSIT SERVICE AGENCY** (LTSA) has been scheduled for **Monday, January 11, 2016**, immediately following the meeting of the Lassen County Transportation Commission at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

Page	Item	
(1)	CONVENE	
1.1	<u>Agenda Approval:</u> Additions and deletions	<u>Motion Required</u>
1.2	<u>Appoint New Chairman and Vice Chairman</u>	<u>Motion Required</u>
1.3	<u>Minutes Approval:</u> November 9, 2015 (Commissioners present: DeBoer, Albaugh, Garnier, Hemphill, and Chapman. (Commissioners absent: Wilson.)	<u>Motion Required</u>
1.	1.4 <u>Minutes Approval:</u> December (Special Meeting) 9, 2015 (Commissioners present: Garnier, Chapman, Hemphill, Wilson, Albaugh). (Commissioner's absent: DeBoer).	<u>Motion Required</u>
(2)	CORRESPONDENCE/PUBLIC COMMENT	
2.1	<u>Correspondence:</u> None	
2.2	<u>Public Comment:</u> Matters brought forth by the Public	

(3) NEW BUSINESS

5. 3.1 Eagle Lake Route: 1) Provide direction to staff.
Information Item
Possible Action
6. 3.2 Leavitt Lake Route: 1) By motion, authorize staff to continue or discontinue the Leavitt Lake Route based low ridership.
Information Item
Motion Required
7. 3.3 Proposed Route Service Upgrades: 1) By motion, authorize staff to begin the pilot phases of testing for a dual city route.
Information
Item/Action Item
9. 3.4 Bus Rules and Regulations Update: 1) By motion, authorize staff to update the bus rules and regulations section of the Lassen Rural Bus Riders Guide.
Discussion/Item
Possible Action
10. 3.5 Bus Fleet Security Cameras: 1) By motion, adopt resolution 16-001 to authorize executive director to sign all necessary documents to acquire the grants funds for this project.
Information Item/
Motion Required
12. 3.6 Bus Stop Relocation: 1) By motion, authorize staff to Relocate Main St. & S. Mesa St. Bus Stop to Main St. and Laurel St.
Information Item/
Motion Required
13. 3.7 Susanville Community Pool Bus Stop: 1) Accept report from staff. Hold discussion on possible Bus Stop locations.
Information Item
Possible Action

(4) OTHER BUSINESS

- 4.1 Reports by Executive Director and Staff:
- Bus Rules and Regulations Revision
- Bus Stops and New Development
- Potential Bus Stop Relocations On Main St.
- 4.2 Report by Lassen Rural Bus Manager/Staff:
- Report on LRB activity
- Report on maintenance activity of the LRB transit fleet
- Report on condition of fleet vehicle Heating systems

- 4.3 Matters brought forth by the Agency
- 4.4 Set date for the next Regular Agency Meeting for March 14, 2016
- 4.5 Adjourn

cc: Board of Supervisors (Bob Pyle, Alternate; Tom Hammond, Alternate); City Council members (Lino Callegari, Alternate; Nicholas McBride, Alternate); Caltrans District 2 (Kathy Grah, Dave Moore, , Jamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Tony Shaw, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Eric Nielson, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Tom Downing); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen, ;Big Valley 50 Plus (Clinton Davis); Lassen Life Skills; Austin Meinert

ITEMS FOR FUTURE MEETINGS