

# Lassen Transit Service Agency



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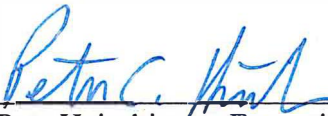
LTSA/J-2  
2022/89

Date Posted: October 13, 2022

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Kevin Stafford, Vice Chair (City Council)  
Russ Brown (City Council)  
Quincy McCourt (City Council)

Aaron Albaugh, Chairman (Co. Supervisor)  
Jeff Hemphill (Co. Supervisor)  
Tom Hammond (Co. Supervisor)

  
From: Pete Heimbigner, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, October 17, 2022, at 1:00 PM** at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

**Dial-in Number: 1-302-202-1104**  
**Conference Code: 968698**

The agenda is as follows:

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**1.1 Pledge of Allegiance**

**1.2 Agenda Approval:** Additions and Deletions

**Motion Required**

**1. 1.3 Minutes Approval:** August 8, 2022, Commissioners present, Albaugh, Stafford, McCourt, Hammond, Brown and Hemphill. Absent, none

**Motion Required**

**(2) CORRESPONDENCE / PUBLIC COMMENT**

**2.1 Correspondence:** None.

**2.2 Public Comment:**

**(3) NEW BUSINESS**

3. **3.1 Transit Asset Management Plan:** By motion, adopt the LTSA Transit Asset Management Plan by adopting Resolution 22-008

**Motion Required**

17. **3.2 On-demand pilot project update**

1) Receive report from staff: and 2) provide possible direction to staff

**Information and Possible Direction**

18. **3.3 Lassen Rural Bus System closure on December 26<sup>th</sup>, 2022:** 1) By motion, approve the closure of the Lassen Rural Bus System on December 26<sup>th</sup>, 2022 in observance of Christmas or 2) provide direction to staff

**Motion Required**

**(4) OTHER BUSINESS**

**4.1 Reports by Executive Director and Staff:**

19. **4.2 Report by Lassen Rural Bus Manager/Staff:**

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

**4.3 Matters brought forth by the Agency:**

**Set date for the next Regular Agency Meeting for December 12, 2022**

**4.4 Adjourn**

**ITEMS SCHEDULED FOR FUTURE MEETINGS:**

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Hammond, Jeff Hemphill); City Council members (Quincy McCourt, Thomas Herrera, Kevin Stafford, Mendy Schuster, Brian Moore); Caltrans District 2 (Dave Moore, Kathy Grah, Michael Mogen); Caltrans Susanville Office (Cliff Bettencourt); CHP (Sarah Richards); Lassen County (Richard Egan, Pete Heimbigner, Tony Shaw, David Knaut, Dana Hopkins, Cheryl Strange, Julie Bustamante, Barbara Longo, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Gwenna MacDonald, Dan Newton, Dan Gibbs, Kevin Jones); Lassen Rural Bus (Caleb Schortz, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Julia Simpkins); Lassen Community College (Dr. Marlon Hall, Dr. Albertson, Carrie Nyman, Dave Clausen); Lassen County Chamber of Commerce