

LASSEN TRANSIT SERVICE AGENCY

November 18, 2019

(1) CONVENE:

LTSA's Regular Meeting convened at 1:03 PM by Chairman Franco, City of Susanville Council Chambers at 66 North Lassen Street, Susanville, CA.

Commissioners Present: Hemphill, Moore, Wilson and Franco.

Commissioners Absent: Teeter, Hammond.

Others Present: Dan Newton, City of Susanville; Mike Mogen, Kelly Zolotoff, Michael Battle, Caltrans; John Clerici Caleb Schortz, Paratransit; Larry Millar, and David Knaut, LTSA Staff.

1.1 The Pledge of Allegiance was recited.

1.2 **Agenda Approval:** On a first by Mr. Wilson, second by Mr. Moore, it was unanimously passed to approve the agenda.

1.3 **Minutes Approval:** Minutes for July 15, 2019, were not approved. Will be voted on at the next regular meeting.

1.4 **Minutes Approval:** On a first by Mr. Moore, second by Mr. Hemphill, it was unanimously passed to approve the minutes for September 16, 2019.

(2) CORRESPONDENCE / PUBLIC COMMENT

2.1 **Correspondence:** Mr. Millar referenced the letter and stated that it would be discussed later in Item 4.1.

2.2 **Public Comment:** None

(3) NEW BUSINESS

3.1 **Project Updates:** Mr. Knaut reviewed information as presented in packets.

No discussion was held.

(4) OTHER BUSINESS

4.1 **Outstanding Balances:** Mr. Knaut reviewed information as presented in packets.

No discussion was held.

- 4.2 **Report by Lassen Rural Bus Manager/Staff:** Mr. Schortz reported on the following areas of LRB operations and activity.
- Report on LRB activity
 - Report of maintenance activity of the LRB fleet
 - Report on condition of the fleet vehicle HVAC systems
- 4.3 **Matters brought forth by the Agency:** None.
- 4.4 **Set date for the next Special Agency Meeting for December 9, 2019, at 1:00 PM**
- 4.5 **Adjournment:** 1:19 p.m.