

Lassen Transit Service Agency



PETE HEIMBIGNER, *Executive Director*
JASLEEN MUTTI, *Transportation Planner*

707 Nevada Street, Suite 4
Susanville, CA 96130

☎ 530 / 251-8305
FAX: 530 / 251-2675
lassentransportation.com

Date Posted: February 4, 2025

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Russ Brown, (City Council)
Mendy Schuster (City Council)
Dawn Miller (City Council)

Aaron Albaugh, Chair (Co. Supervisor)
Jason Ingram (Co. Supervisor)
Tom Neely (Co. Supervisor)

From: Pete Heimbigner, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Thursday, February 6, 2025, at 11:00 AM** at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

For those participating remotely:

<https://us06web.zoom.us/j/86087085025>
Meeting ID: 860 8708 5025
Passcode: 984896
One tap mobile
+16694449171,,86087085025#,,,,*984896# US
+12532050468,,86087085025#,,,,*984896# U

The agenda is as follows:

Page (1) **CONVENE**

1.1 **Pledge of Allegiance**

1.2 **Agenda Approval:** Additions and Deletions

Motion Required

1. 1.3 **Minutes Approval:** January 13, 2024, Commissioners present, Bridges (alternate), Brown, Neely, Miller and Schuster.

Motion Required

(2) **CORRESPONDENCE / PUBLIC COMMENT**

2.1 **Correspondence:** None.

Lassen Transit Service Agency



PETE HEIMBIGNER, *Executive Director*
JASLEEN MUTTI, *Transportation Planner*

707 Nevada Street, Suite 4
Susanville, CA 96130

☎ 530 / 251-8305
FAX: 530 / 251-2675
lassen transportation.com

2.2 Public Comment:

(3) NEW BUSINESS

3. 3.1 **FY 2024/25 569 & 570 Budget changes:** By motion, 1) adopt the amended LTSA Fiscal Year 2024/25 Operating Budget.

Motion Required
12. 3.2 **Replacement purchase of Bus #102:** By motion, approve the purchase of Bus #104 to replace Bus #102.

Motion Required
17. 3.3 **Replacement purchase of Bus #101:** By motion, approve the purchase of a Van #31 to replace Bus #101.

Motion Required
20. 3.4 **New Camera Installation:** 1) Receive report from staff. 2) By motion, approve the quote from ADT to install additional cameras at the LRB facility, and approve the Executive Director to sign all related contracts and documents. and/or provide direction to staff.

Motion Required
24. 3.5 **LRB Bus Wash Door Restoration:** 1) Receive report from staff. 2) By motion, approve the quote from Thompson Garage Doors to repair the existing bus wash doors at the LRB facility, and approve Executive Director to sign all the related documents, and/or provide direction to staff.

Motion Required
27. 3.6 **Radio System Upgrade:** 1) Receive report from staff. 2) By motion, approve the quote from Sierra Electronics to replace radio and antenna system on select LRB vehicles, and approve Executive Director to sign all the related documents, and/or provide direction to staff.

Motion Required

(4) OTHER BUSINESS

4.1 **Matters brought forth by the Agency:**

Set date for the next Regular Agency Meeting: To Be Determined

4.2 **Adjourn**

ITEMS SCHEDULED FOR FUTURE MEETINGS:

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Neely, Jason Ingram); City Council members (Quincy McCourt, Thomas Herrera, Kevin Stafford, Mendy Schuster, Russ Brown); Caltrans District 2 (Dave Moore, Kathy Grah, Scott Lewis); Caltrans Susanville Office (Cliff Bettencourt); CHP (Ian Troxell); Lassen County (Richard Egan, Pete Heimbigner, Tony Shaw, Dana Hopkins, Cheryl Strange, Julie Bustamante, Barbara Longo, Lori Pearce, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Dan Newton, Bob Godman, Ryan Cochran); Lassen Rural Bus (Caleb Schortz, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Russ Burriel, Tonya Smith); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Nancy Ostmeier); Lassen Community College (Carie Camacho, Carrie Nyman, Roxanns Haynes; Daniel Williams); Lassen County Chamber of Commerce