

Lassen Transit Service Agency



PETE HEIMBIGNER, *Executive Director*
JASLEEN MUTTI, *Transportation Planner*

707 Nevada Street, Suite 4
Susanville, CA 96130

☎ 530 / 251-8305
FAX: 530 / 251-2675
lassentransportation.com

Date Posted: August 9, 2024

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Russ Brown, (City Council)
Mendy Schuster (City Council)
Dawn Miller (City Council)

Aaron Albaugh, Chair (Co. Supervisor)
Chris Gallagher (Co. Supervisor)
Tom Neely (Co. Supervisor)

From: Pete Heimbigner, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, August 12, 2024, at 1:00 PM** at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

For those participating remotely:

<https://us06web.zoom.us/j/84323805924>

Meeting ID: 843 2380 5924

Passcode: 665637

One tap mobile

+16694449171,,84323805924#,,,,*665637# US

+12532158782,,84323805924#,,,,*665637# US (Tacoma)

The agenda is as follows:

Page (1) **CONVENE**

1.1 **Pledge of Allegiance**

1.2 **Agenda Approval:** Additions and Deletions

Motion Required

1. 1.3 **Minutes Approval:** June 10, 2024, Commissioners present, Albaugh, Gallagher, Brown, Neely, Miller and Schuster, and none were absent.

Motion Required

(2) **CORRESPONDENCE / PUBLIC COMMENT**

Lassen Transit Service Agency



PETE HEIMBIGNER, *Executive Director*
JASLEEN MUTTI, *Transportation Planner*

707 Nevada Street, Suite 4
Susanville, CA 96130

☎ 530 / 251-8305
FAX: 530 / 251-2675
lassentransportation.com

2.1 **Correspondence:** None.

2.2 **Public Comment:**

(3) **NEW BUSINESS**

4. 3.1 **State of Good Repair Program:** By motion, adopt Resolution 24-005, approving project list for the 2024/25 cycle of State of Good Repair Program.

Motion Required

- 3.2 **First Amendment to Agreement between LTSA and ETA Transit Systems, Inc.:**
By motion, approve the First amendment to the contract.

Motion Required

- 3.3 **Insurance Cost Increase and Request to Negotiate Rate:** Receive the request letter from Paratransit Services and provide direction to staff.

Receive Information & Provide Direction

(4) **OTHER BUSINESS**

4.1 **Reports by Executive Director and Staff:**

16. 4.2 **Report by Lassen Rural Bus Manager/Staff:**

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

4.3 **Matters brought forth by the Agency:**

Set date for the next Regular Agency Meeting for October 16, 2023.

4.4 **Adjourn**

ITEMS SCHEDULED FOR FUTURE MEETINGS:

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Neely, Jason Ingram); City Council members (Quincy McCourt, Thomas Herrera, Kevin Stafford, Mendy Schuster, Russ Brown); Caltrans District 2 (Dave Moore, Kathy Grah, Scott Lewis); Caltrans Susanville Office (Cliff Bettencourt); CHP (Jan Troxell); Lassen County (Richard Egan, Pete Heimbigner, Tony Shaw, Dana Hopkins, Cheryl Strange, Julie Bustamante, Barbara Longo, Lori Pearce, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Dan Newton, Bob Godman, Ryan Cochran); Lassen Rural Bus (Caleb Schortz, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Russ Burriel, Tonya Smith); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Nancy Ostmeyer); Lassen Community College (Carie Camacho, Carrie Nyman, Roxanns Haynes; Daniel Williams); Lassen County Chamber of Commerce