

LASSEN TRANSIT SERVICE AGENCY

April 9, 2018

(1) CONVENE:

LTSA's Special Meeting convened at 2:53 PM by Chairman Teeter, in the Lassen County Board of Supervisors Chambers at 707 Nevada Street, Susanville, CA.

Commissioners Present: Hemphill, Garnier, Wilson, Hammond, Franco, and Teeter.

Commissioners Absent: None.

Others Present: Matt Boyer, LCTC; Tamara Rich, Caltrans; David Knaut, and Cheryl Strange, LTSA Staff.

1.1 **Agenda Approval:** It was unanimously passed to approve the agenda.

(2) CORRESPONDENCE / PUBLIC COMMENT

2.1 **Correspondence:** A) Letter from LRB rider.

Mr. Knaut elaborated on the contents of the letter requesting a bus bench at the intersection of A-21 and Old Town Road heading towards Pinetown.

2.2 **Public Comment:** None.

(3) NEW BUSINESS

3.1 **Fiscal Year 2016/17 Final Audit Report:** Mr. Knaut introduced Mr. Donald Reynolds (CPA) who reviewed information as provided in packets.

On a first by Mr. Hemphill, second by Mr. Franco, it was unanimously passed to receive Audit Report for 2016/17 and adopt the 2016/17 audit.

3.2 **State of Good Repair Program:** Mr. Knaut reviewed information as provided in packets.

On a first by Mr. Wilson, second by Ms. Garnier, it was unanimously passed to adopt Resolution 2018-001 authorizing the Executive Director to sign and execute all required documents of the SGR program applicable under Public Utilities Code (PUC) 99314.

(4) OTHER BUSINESS

4.1 **Reports by Executive Director and Staff:** Mr. Knaut reported that a request for FTA discretionary funds to replace bus 17 was not approved.

4.2 **Matters brought forth by the Agency:** None.

4.3 **Set date for the next Regular Agency Meeting for May 14 2018, immediately following the LCTC meeting.**

4.4 **Adjournment:** 3:01 p.m.