

# LASSEN TRANSIT SERVICE AGENCY

August 10, 2020

## (1) CONVENE:

LTSA's Regular Meeting convened at 1:02 PM by Chairman Hemphill, Jensen Hall, 195 Russell Ave, Susanville, CA.

Commissioners Present: Hemphill, Schuster, Herrera, McCourt, Hammond, and Teeter.

Commissioners Absent: None.

Others Present: Dan Gibbs, City of Susanville; Caleb Schortz, Paratransit; John Clerici, Steve Borroum, LCTC; Larry Millar, and David Knaut, LTSA Staff.

- 1.1 **Agenda Approval:** On a first by Mr. Teeter, second by Ms. Schuster, it was unanimously passed to approve the agenda with the correspondence addition.
- 1.2 **Minutes Approval:** On a first by Mr. Teeter, second by Ms. Schuster, it was passed to approve the June 22, 2020, minutes.

## (2) CORRESPONDENCE / PUBLIC COMMENT

### 2.1 **Correspondence:**

- 1) Letter from the public regarding the Susanville Rancheria Bus route cancellation.
- 2) CALACT letter of support request for additional funding.

### 2.2 **Public Comment:** None.

## (3) NEW BUSINESS

### 3.1 **FY 2020/21 Budget changes:** Mr. Knaut reviewed information as provided in packets.

No discussion was held

On a first by Mr. McCourt, second by Mr. Herrera, it was unanimously agreed to approve the amended LTSA Fiscal Year 2020/21 Operating Budget.

### 3.2 **Operating Services Performance Reports:** Mr. Knaut reviewed information as provided in packets.

Mr. Herrera asked if there is advertising being provided to the public that shows the COVID-19 safety protocol being implemented by LRB staff. Mr. Knaut replied that there is a video on the Lassen Cares website, on social media, and have visited the senior centers.

Mr. Hammond asked if seniors are showing apprehension for using public transportation. Mr. Knaut commented that this is true and that they have made leery riders aware of alternative means for using transportation services.

Mr. Herrera suggested teaming up with City departments such as the Susanville Police Department, to show how each is working together for a common goal of resident safety.

**3.3 State of Good Repair Program:** Mr. Knaut reviewed information as provided in packets.

No discussion was held.

On a first by Mr. Herrera, second by Mr. McCourt, it was unanimously passed to adopt Resolution 20-005, approving the project list for the 2020/21 cycle of State of Good Repair Program.

**3.4 Replacement purchase of service vehicle:** Mr. Knaut reviewed information as provided in Packets.

Discussion was held regarding the function of the new vehicle.

On a first by Mr. McCourt, second by Mr. Herrera, it was unanimously passed to approve Replacement purchase vehicle no to exceed the amount of \$80,000.00.

**3.5 Letter of Support for Tristate ITS Application:** Mr. Knaut reviewed information as presented in packets.

Direction was given to send a letter of support.

**(4) OTHER BUSINESS**

**4.1 Reports by Executive Director and Staff:** None.

**4.2 Report by Lassen Rural Bus Manager/Staff:** Mr. Schortz reported on the following areas of LRB operations and activity:

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

**4.3 Matters brought forth by the Agency:** None.

**4.4 Set date for the next Regular Agency Meeting for September 14, 2020, at 1:00 p.m.**

**4.5 Adjournment:** 1:39 p.m.