

DEPARTMENT of PUBLIC WORKS

County of Lassen



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LTSA/J-2
2019/61

Date Posted: March 4, 2019

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Joe Franco, Chairman (City Council)
Brian Moore (City Council)
Brian Wilson (City Council)

Tom Hammond Vice Chairman (Co. Supervisor)
Jeff Hemphill (Co. Supervisor)
David Teeter (Co. Supervisor)

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From: Larry Millar, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, March 11, 2019**, immediately following the meeting of the Lassen County Transportation Commission at the **City of Susanville Council Chambers**, 66 North Lassen Street, Susanville, CA. The agenda is as follows:

Page (1) **CONVENE**

1.1 **Agenda Approval:** Additions and Deletions

Motion Required

1. 1.2 **Minutes Approval:** January 14, 2019, Commissioners present, Wilson, Moore, Hemphill, Hammond, Franco, and Teeter.

Motion Required

(2) **CORRESPONDENCE / PUBLIC COMMENT**

3. 2.1 **Correspondence:** Email requesting bus route addition

2.2 **Public Comment:** Matters brought forth by the Public

(3) **NEW BUSINESS**

5. 3.1 **Adopt ADA Paratransit plan:** By motion, adopt the ADA Paratransit plan for the Lassen Rural Bus System.

Motion Required

24. 3.2 **Adopt the revised purchasing policy for the LTSA:** By motion, adopt the revised purchasing policy for the Lassen Transit Service Agency (LTSA).

Motion Required

29. 3.3 **FY 2018-19 Budget changes:** By motion, 1) approve the expenditure of \$296,000 for capital replacement and authorize the County auditor to establish a trust fund for capital replacements and 2) approve the increase of revenue from the State Transit Fund (STA) to the amount of \$267,831.

Motion Required

(4) OTHER BUSINESS

4.1 Reports by Executive Director and Staff:

33. 4.2 Report by Lassen Rural Bus Manager/Staff:

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

4.3 Matters brought forth by the Agency:

Set date for the next Regular Agency Meeting for May 13, 2019

4.4 Adjourn

ITEMS SCHEDULED FOR FUTURE MEETINGS:

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, David Teeter; Tom Hammond, Jeff Hemphill); City Council members (Joe Franco, Kevin Stafford, Brian Wilson, Mendy Schuster, Brian Moore); Caltrans District 2 (Dave Moore, Kathy Grah, Michael Mogen, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Sarah Richards); Lassen County (Richard Egan, Larry Millar, Tony Shaw, Bob Burns, David Knaut, Nancy Summers, Cheryl Strange, Eric Neilson, Diana Wemple, Julie Bustamante, Barbara Longo, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Gwenna MacDonald, Dan Newton, Dan Gibbs, Quincy McCourt, Kevin Jones); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Julia Simpkins); Lassen Community College (Dr. Marlon Hall, Dr. Albertson, Carrie Nyman, Dave Clausen); Lassen County Chamber of Commerce