

Lassen Transit Service Agency



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LTSA/J-2
2018/266

Date Posted: September 7, 2018

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

David Teeter, Chairman (Co. Supervisor)	Joe Franco Vice Chairman (City Council)
Jeff Hemphill (Co. Supervisor)	Brian Moore (City Council)
Tom Hammond (Co. Supervisor)	Brian Wilson (City Council)

From: 
Larry Millar, Executive Secretary

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, September 10, 2018**, immediately following the meeting of the Lassen County Transportation Commission at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

- Page (1) **CONVENE**
- 1.1 **Agenda Approval:** Additions and Deletions **Motion Required**
1. 1.2 **Minutes Approval:** July 9, 2018, Commissioners present: Hemphill, Hammond, Teeter, and Franco. Absent: Wilson and Schuster. **Motion Required**
- (2) **CORRESPONDENCE / PUBLIC COMMENT**
- 2.1 **Correspondence:** None.
- 2.2 **Public Comment:** Matters brought forth by the Public
3. (3) **NEW BUSINESS**
- 3.1 **Lassen Rural Bus Performance Report:** Receive information about Lassen Rural Bus performance in fiscal year 2017/18 and provide possible direction to staff. **Information and Possible Direction**
6. 3.2 **Free Fare Day Project:** Receive information and provide direction to staff. **Information and Provide Direction**

8. 3.3 **State of Good Repair Program:** By motion, adopt Resolution 18-004 to adopt project list for 2018/19 cycle of State of Good Repair Program.

Motion Required

13. 3.4 **Transit Asset Management Plan:** By motion, adopt the LTSA Transit Asset Management Plan by adopting Resolution 18-005.

Motion Required

27. 3.5 **Replacement Purchase of Bus #16:** 1) Provide direction to staff on replacement purchase and 2) approve replacement purchase of Bus #16.

Provide Direction

36. 3.6 **Contract for Facility Expansion:** By motion, approve the amendment between LTSA and Pee Wee Enterprises and authorize the Executive Director to execute the amended contract.

Motion Required

37. 3.7 **Bus Shelter Procurement:** By motion, approve the procurement of two bus shelters and authorize the Executive Director to purchase the bus shelter within the budget of the allocated funds.

Motion Required

(4) OTHER BUSINESS

- 4.1 **Reports by Executive Director and Staff:** None.

38. 4.2 **Report by Lassen Rural Bus Manager/Staff:**
— Report on LRB activity
— Report of maintenance activity of the LRB fleet
— Report on condition of fleet vehicle HVAC systems

4.3 **Matters brought forth by the Agency:**

Set date for the next Regular Agency Meeting for November 12, 2018

4.4 **Adjourn**

cc: Board of Supervisors (Chris Gallagher, alternate for Albaugh & Teeter; Tom Hammond, alternate for Hemphill); City Council members (Joe Franco, Alternate; Kevin Stafford, Alternate); Caltrans District 2 (Dave Moore, Kathy Grah, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Dan Gibbs, John King); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen)

ITEMS SCHEDULED FOR FUTURE MEETINGS:

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