

Lassen Transit Service Agency



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LTSA/J-2
2020/164

Date Posted: June 19, 2020

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Quincy McCourt (City Council)
Mendy Schuster (City Council)
Thomas Herrera (City Council)

Jeff Hemphill Chairman (Co. Supervisor)
David Teeter Vice Chairman (Co. Supervisor)
Tom Hammond (Co. Supervisor)

From: 
Larry Millar, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, June 22, 2020, at 1:00 PM** at **City of Susanville Council Chambers**, 66 North Lassen Street, Susanville, CA.

To participate remotely, please refer to the following information for access:

Dial-in Number: 1-302-202-1104
Conference Code: 968698

The agenda is as follows:

Page (1) **CONVENE**

1.1 **Pledge of Allegiance**

1.2 **Agenda Approval:** Additions and Deletions

Motion Required

1. 1.4 **Minutes Approval:** May 11, 2020, Commissioners present, Moore, Herrera, Hammond, Teeter, Hemphill, and McCourt.

Motion Required

(2) **CORRESPONDENCE / PUBLIC COMMENT**

2.1 **Correspondence:** None

2.2 **Public Comment:**

(3) NEW BUSINESS

3. **3.1 Second Amendment to Paratransit Services contract to allow payment of hazard bonus pay and other expenses due to COVID-19:** By motion, 1) Approve the second amendment of the agreement with Paratransit Services to allow payment of hazard bonus pay and other expenses due to COVID-19; and 2) authorize the Executive Director of the LTSA to execute the second amendment; and 3) determine amount of bonus payment per employee.

Motion Required

8. **3.2 FY 2020/2021 Fund 570 and Fund 569 Budget:** By motion, 1) adopt the LTSA Fiscal Year 2020/21 Operating Budget; and 2) adopt Resolution 20-002 authorizing the filing of a claim with the Lassen County Transportation Commission for allocation of Transportation Development Act funds for Fiscal Year 2020/21.

Motion Required

19. **3.3 2020/21 Charter Rates:** 1) Accept report from staff; and 2) by motion adopt Resolution 20-003, 2020/21 Charter Rates.

Motion Required

22. **3.4 Community Events Resolution:** 1) Accept report from staff; 2) by motion, adopt Resolution 20-004, approving 2020/21, annual community events.

Motion Required

25. **3.5 Request for Proposals for Transportation Services:** Receive information and provide direction to staff.

Provide Direction

26. **3.6 Pilot Projects for increased service:** Receive information and provide possible direction to staff.

Provide Direction

(4) OTHER BUSINESS

4.1 Reports by Executive Director and Staff:

34. **4.2 Report by Lassen Rural Bus Manager/Staff:**
- Report on LRB activity
 - Report of maintenance activity of the LRB fleet
 - Report on condition of the fleet vehicle HVAC systems

4.3 Matters brought forth by the Agency:

Set date for the next Regular Agency Meeting for August 10, 2020 at 1 P.M.

4.4 Adjourn

ITEMS SCHEDULED FOR FUTURE MEETINGS:

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, David Teeter; Tom Hammond, Jeff Hemphill); City Council members (Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Brian Moore); Caltrans District 2 (Dave Moore, Kathy Grah, Michael Mogen, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Sarah Richards); Lassen County (Richard Egan, Larry Millar, Tony Shaw, Bob Burns, David Knaut, Dana Hopkins, Cheryl Strange, Eric, Julie Morgan, Julie Bustamante, Barbara Longo, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Gwenna MacDonald, Dan Newton, Dan Gibbs, Quincy McCourt, Kevin Jones); Lassen Rural Bus (Caleb Schortz, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen