

Lassen Transit Service Agency



PETE HEIMBIGNER, *Executive Director*
DAVID KNAUT, *Associate Transportation Planner*

707 Nevada Street, Suite 4
Susanville, CA 96130

☎ 530 / 251-8305
FAX: 530 / 251-2675
lassentransportation.com

LTSA/J-2
2021/ 104

Date Posted: June 18, 2021

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Mendy Schuster, Vice Chair (City Council)	Jeff Hemphill, Chair (Co. Supervisor)
Quincy McCourt (City Council)	Aaron Albaugh (Co. Supervisor)
Thomas Herrera (City Council)	Tom Hammond (Co. Supervisor)

From: Pete Heimbigner, Executive Director

Subject: **SPECIAL MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The special meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, June 21, 2021, at 1:00 PM** at **City of Susanville Council Chambers**, 66 North Lassen Street, Susanville, CA.

Dial-in Number: 1-302-202-1104
Conference Code: 968698

The agenda is as follows:

Page (1) **CONVENE**
1.1 **Pledge of Allegiance**

1.2 **Agenda Approval:** Additions and Deletions

Motion Required

1. 1.3 **Minutes Approval:** May 10, 2021, Commissioners present, Hemphill, Albaugh, McCourt, Schuster, and Herrera. Absent Hammond.

Motion Required

(2) **CORRESPONDENCE / PUBLIC COMMENT**

2.1 **Correspondence:** None.

2.2 **Public Comment:**

(3) NEW BUSINESS

3. **3.1 Fiscal Year 2019/20 Final Audit Report:** Receive Audit Report for 2019/20 and 2) by motion, accept the 2019/20 independent TDA audit.

Motion Required

5. **3.2 FY 2021/2022 Fund 570 and Fund 569 Budget:** By motion, 1) adopt the LTSA Fiscal Year 2021/22 Operating Budget and 2) adopt Resolution 21-001 authorizing the filing of a claim with the Lassen County Transportation Commission for allocation of Transportation Development Act funds for Fiscal Year 2021/22.

Motion Required

16. **3.3 2021/22 Charter Rates:** 1) Accept report from Staff. 2) By motion, adopt Resolution 21-002, 2021/22 Charter Rates.

Motion Required

19. **3.4 Community Events Resolution:** 1) Accept report from staff. 2) By motion, adopt Resolution 21-003, approving 2021/22, annual community events.

Motion Required

23. **3.5 Purchase of Service Truck:** 1) Approve purchase of service truck not to exceed the amount of \$65,000.00, or 2) provide direction to staff.

Approve/Direct Staff

(4) OTHER BUSINESS

4.1 Reports by Executive Director and Staff:

24. **4.2 Report by Lassen Rural Bus Manager/Staff:**
- Report on LRB activity
 - Report of maintenance activity of the LRB fleet
 - Report on condition of the fleet vehicle HVAC systems

4.3 Matters brought forth by the Agency:

Set date for the next Regular Agency Meeting for August 9, 2021

4.4 Adjourn

ITEMS SCHEDULED FOR FUTURE MEETINGS:

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Hammond, Jeff Hemphill); City Council members (Joe Franco, Kevin Stafford, Brian Wilson, Mendy Schuster, Brian Moore); Caltrans District 2 (Dave Moore, Kathy Grah, Michael Mogen); Caltrans Susanville Office (Cliff Bettencourt); CHP (Sarah Richards); Lassen County (Richard Egan, Larry Millar, Tony Shaw, Bob Burns, David Knaut, Nancy Summers, Cheryl Strange, Eric Neilson, Diana Wemple, Julie Bustamante, Barbara Longo, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Gwenna MacDonald, Dan Newton, Dan Gibbs, Quincy McCourt, Kevin Jones); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Julia Simpkins); Lassen Community College (Dr. Marlon Hall, Dr. Albertson, Carrie Nyman, Dave Clausen); Lassen County Chamber of Commerce