

Lassen Transit Service Agency



PETE HEIMBIGNER, Executive Director
DAVID KNAUT, Associate Transportation Planner

707 Nevada Street, Suite 4
Susanville, CA 96130

☎ 530 / 251-8305
FAX: 530 / 251-2675
lassentransportation.com


LTSA/J-2
2022/50

Date Posted: May 5, 2022

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Mendy Schuster, Chair (City Council)
Quincy McCourt (City Council)
Thomas Herrera (City Council)

Aaron Albaugh, Vice Chair (Co. Supervisor)
Jeff Hemphill (Co. Supervisor)
Tom Hammond (Co. Supervisor)


From: Pete Heimbigner, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, May 9, 2022, at 1:00 PM** at City of Susanville Council Chambers, 66 North Lassen Street, Susanville, CA.

Zoom Link: <https://us06web.zoom.us/j/87934295828>
Call in number: 1-253-215-8782

The agenda is as follows:

Page (1) **CONVENE**

1.1 **Pledge of Allegiance**

1.2 **Agenda Approval:** Additions and Deletions

Motion Required

1. 1.4 **Minutes Approval:** March 14, 2022, Commissioners present, Hemphill, Schuster, Hammond, Albaugh, Herrera and McCourt.

Motion Required

(2) **CORRESPONDENCE / PUBLIC COMMENT**

2.1 **Correspondence:** None.

2.2 **Public Comment:**

(3) NEW BUSINESS

4. 3.1 First Amendment to Paratransit Services contract for on-demand service:

By motion, 1) Approve the first amendment of the agreement with Paratransit Services, and 2) authorize the Executive Director of the LTSA to execute the first amendment, and 3) or provide direction to staff

Motion Required

7. 3.2 New Agreement with Lassen Senior Services: Provide direction to staff.

Provide Direction

28. 3.3 Emergency purchase of transmissions: By motion, 1) approve emergency purchase of transmission for bus #19.

Motion Required

30. 3.4 Access and improvement easement agreements: 1) Receive report from staff, and 2) by motion, accept receipt of access and improvement easement agreement with Lassen Senior Services, Lassen Board of Education, and Banner Health.

Motion Required

64. 3.5 Fiscal Year 2020/21 Final Audit Report: Receive Audit Report for 2020/21, and 2) by motion, accept the 2020/21 independent TDA audit.

Motion Required

(4) OTHER BUSINESS

4.1 Reports by Executive Director and Staff:

71. 4.2 Report by Lassen Rural Bus Manager/Staff:

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

4.3 Matters brought forth by the Agency:

Set date for the next Regular Agency Meeting for June 20, 2022

4.4 Adjourn

ITEMS SCHEDULED FOR FUTURE MEETINGS:

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, Gary Bridges, Tom Hammond, Jeff Hemphill); City Council members (Quincy McCourt, Thomas Herrera, Kevin Stafford, Mendy Schuster, Brian Moore); Caltrans District 2 (Dave Moore, Kathy Grah, Michael Mogen); Caltrans Susanville Office (Cliff Bettencourt); CHP (Sarah Richards); Lassen County (Richard Egan, Pete Heimbigner, Tony Shaw, David Knaut, Dana Hopkins, Cheryl Strange, Julie Bustamante, Barbara Longo, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Gwenna MacDonald, Dan Newton, Dan Gibbs, Kevin Jones); Lassen Rural Bus (Caleb Schortz, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Julia Simpkins); Lassen Community College (Dr. Marlon Hall, Dr. Albertson, Carrie Nyman, Dave Clausen); Lassen County Chamber of Commerce