

# Lassen Transit Service Agency



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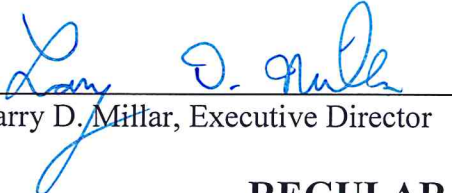
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LTSA/J-2  
2016/179

Distribution Date: May 4, 2016

To: **THE LASSEN TRANSIT SERVICE AGENCY**

Aaron Albaugh, Chairman (Co. Supervisor)      Kathie Garnier, Vice Chairman (City Council)  
Jeff Hemphill (Co. Supervisor)                      Rod DeBoer (City Council)  
Jim Chapman (Co. Supervisor)                      Brian Wilson (City Council)

From:   
Larry D. Millar, Executive Director

Subject: **REGULAR MEETING OF THE  
LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **LASSEN TRANSIT SERVICE AGENCY** (LTSA) has been scheduled for **Monday, May 9, 2016**, immediately following the meeting of the Lassen County Transportation Commission at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

Page	Item	
	(1)	<b>CONVENE</b>
	1.1	<u>Agenda Approval</u> : Additions and deletions <b><u>Motion Required</u></b>
1.	1.2	<u>Minutes Approval</u> : March 14, 2016 (Commissioners present: DeBoer, Albaugh, Garnier, Hemphill, Wilson, and Chapman. <b><u>Motion Required</u></b>
	(2)	<b>CORRESPONDENCE/PUBLIC COMMENT</b>
	2.1	<u>Correspondence</u> : None
	2.2	<u>Public Comment</u> : Matters brought forth by the Public.
	(3)	<b>NEW BUSINESS</b>
4.	3.1	<u>Maintenance Bay Project Update</u> : 1) Accept report from staff. <b><u>Information Item</u></b>

5. 3.2 Policy to Enforce Bus Rules and Regulations: 1) Provide direction to staff. 2) Adopt Resolution 16-003 adopting the LTSA Rules of Conduct and Exclusion Policy.

**Information and Possible Action**

11. 3.3 West County Route: 1) Review current West County route, consider the 4 options provided and provide direction to staff.

**Motion Required**

13. 3.4 LRB Operations Bid Award: 1) Accept report from staff. 2) Award bid to most qualified firm. 3) Authorize staff to proceed with contract review process with County Counsel and Caltrans Division of Procurement.

**Discussion/Item Possible Action**

**(4) OTHER BUSINESS**

4.1 Reports by Executive Director and Staff:

- Broken Bench at Main St. & Alliance Bus Stop Removed

4.2 Report by Lassen Rural Bus Manager/Staff:

- Report on LRB activity
- Report on maintenance activity of the LRB transit fleet
- Report on condition of fleet vehicle Heating systems

4.3 Matters brought forth by the Agency

4.4 Set date for the next Regular Agency Meeting for July 11, 2016

4.5 Adjourn

cc: Board of Supervisors (Bob Pyle, Alternate; Tom Hammond, Alternate); City Council members (Lino Callegari, Alternate; Nicholas McBride, Alternate); Caltrans District 2 (Kathy Grah, Dave Moore, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Tony Shaw, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Eric Nielson, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Tom Downing); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen, ;Big Valley 50 Plus (Clinton Davis); Lassen Life Skills; Austin Meinert

ITEMS FOR FUTURE MEETINGS