

Lassen Transit Service Agency



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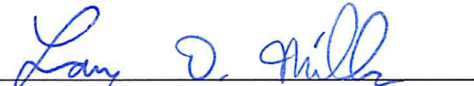
LTSA/J-2
2020/126

Date Posted: May 8, 2020

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Quincy McCourt (City Council)
Mendy Schuster (City Council)
Thomas Herrera (City Council)

David Teeter Vice Chairman (Co. Supervisor)
Jeff Hemphill (Co. Supervisor)
Tom Hammond (Co. Supervisor)


From: Larry Millar, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, May 11, 2020, at 1:00 PM** at Jensen Hall, 195 Russell Ave, Susanville, CA.

To participate remotely, please refer to the following information for access:

Dial-in Number: 1-302-202-1104
Conference Code: 968698

The agenda is as follows:

Page (1) **CONVENE**

1.1 **Pledge of Allegiance**

1.2 **Agenda Approval:** Additions and Deletions

Motion Required

1.3 **Election of Officers:** Elect Chairman and confirm Vice Chairman for remainder of 2020.

Motion Required

1. 1.4 **Minutes Approval:** March 9, 2020, Commissioners present, Moore, Franco, Hammond, Teeter, Hemphill, and Wilson.

Motion Required

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(2) **CORRESPONDENCE / PUBLIC COMMENT**

2.1 Correspondence:

3. 1) Letter from Paratransit regarding hazard pay for drivers and mechanics.
4. 2) COVID-19 report from Paratransit.

2.2 Public Comment:

(3) **NEW BUSINESS**

7. **3.1 Title VI Plan Update:** By motion, 1) Adopt Resolution 20-001, approving the Title VI Plan, and 2) authorize Executive Director to sign all documents necessary for Plan submittal.

Motion Required

40. **3.2 Surplus Bus 17 & 18:** By motion, 1) Authorize the Executive Director to surplus bus 17 and 18 and remove said buses from the Lassen Rural Bus (LRB) fleet; and 2) authorize the Executive Director to carry out all necessary processes to surplus bus 17 and 18.

Motion Required

41. **3.3 Triennial Performance Audit:** Receive information.

Information Only

42. **3.4 Hazard Pay for Lassen Rural Bus Staff:** Receive information and provide direction.

Provide Direction

43. **3.5 Fiscal Year 2018/19 Final Audit Report:** Receive Audit Report for 2018/19 independent TDA audit.

Motion Required

(4) OTHER BUSINESS

4.1 Reports by Executive Director and Staff:

44. 4.2 Report by Lassen Rural Bus Manager/Staff:

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

4.3 Matters brought forth by the Agency:

Set date for the next Regular Agency Meeting for June 22, 2020

4.4 Adjourn

ITEMS SCHEDULED FOR FUTURE MEETINGS:

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, David Teeter; Tom Hammond, Jeff Hemphill); City Council members (Joe Franco, Kevin Stafford, Brian Wilson, Mendy Schuster, Brian Moore); Caltrans District 2 (Dave Moore, Kathy Grah, Michael Mogen, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Sarah Richards); Lassen County (Richard Egan, Larry Millar, Tony Shaw, Bob Burns, David Knaut, Nancy Summers, Cheryl Strange, Eric Neilson, Diana Wemple, Julie Bustamante, Barbara Longo, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Gwenna MacDonald, Dan Newton, Dan Gibbs, Quincy McCourt, Kevin Jones); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Julia Simpkins); Lassen Community College (Dr. Marlon Hall, Dr. Albertson, Carrie Nyman, Dave Clausen); Lassen County Chamber of Commerce