

Lassen Transit Service Agency



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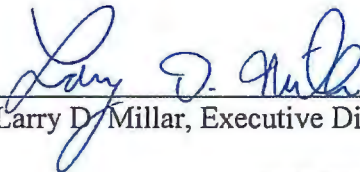
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2016/102

Distribution Date: March 9, 2016

To: **THE LASSEN TRANSIT SERVICE AGENCY**

Aaron Albaugh, Chairman (Co. Supervisor) Kathie Garnier, Vice Chairman (City Council)
Jeff Hemphill (Co. Supervisor) Rod DeBoer (City Council)
Jim Chapman (Co. Supervisor) Brian Wilson (City Council)

From:


Larry D. Millar, Executive Director

Subject:

REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY

The regular meeting of the **LASSEN TRANSIT SERVICE AGENCY** (LTSA) has been scheduled for **Monday, March 14, 2016**, immediately following the meeting of the Lassen County Transportation Commission at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

- | Page | Item | |
|------|------|--|
| | (1) | CONVENE |
| | 1.1 | <u>Agenda Approval:</u> Additions and deletions <u>Motion Required</u> |
| 1. | 1.2 | <u>Minutes Approval:</u> January 11, 2016 (Commissioners present: DeBoer, Albaugh, Garnier, Hemphill, Wilson, and Chapman. <u>Motion Required</u> |
| 4. | 1.3 | <u>Minutes Approval:</u> February (Special Meeting) 8, 2016 (Commissioners present: Garnier, Chapman, Hemphill, Wilson, Albaugh). (Commissioner's absent: DeBoer). <u>Motion Required</u> |
| | (2) | CORRESPONDENCE/PUBLIC COMMENT |
| | 2.1 | <u>Correspondence:</u> None |
| | 2.2 | <u>Public Comment:</u> Matters brought forth by the Public |

(3) NEW BUSINESS

5. 3.1 Maintenance Bay Project Update: 1) Accept report from staff. **Information Item**
6. 3.2 Review Committee for Operation RFP: 1) Provide direction to staff. **Information Item**
Possible Action
7. 3.3 Transit Development Plan Update RFP: 1) Provide comments, direct staff to move forward with RFP process. **Motion Required**
18. 3.4 Bus Purchase: 1) Provide direction to staff to proceed with a new Rolling Stock project for the purchase of one (1) new bus and authorize the executive director to sign all related documents or (2) new buses in order to take advantage of the current CAL-ACT Contract rates. **Discussion/Item**
Possible Action
23. 3.5 5311 Request for Reimbursement 2016: 1) By motion, adopt resolution 16-002 to authorize executive director to sign all necessary documents for the 5311 Application for Request for Reimbursement in the amount of \$186,397.00. **Information Item/**
Motion Required
29. 3.6 Policy to Enforce Bus Rules and Regulations: 1) Provide direction to staff. **Possible Action**
Motion Required

(4) OTHER BUSINESS

- 4.1 Reports by Executive Director and Staff:
- Main St. & Alliance Bus Stop Repairs
- 4.2 Report by Lassen Rural Bus Manager/Staff:
- Report on LRB activity
- Report on maintenance activity of the LRB transit fleet
- Report on condition of fleet vehicle Heating systems
- 4.3 Matters brought forth by the Agency
- 4.4 Set date for the next Regular Agency Meeting for May 9, 2016
- 4.5 Adjourn

cc: Board of Supervisors (Bob Pyle, Alternate; Tom Hammond, Alternate); City Council members (Lino Callegari, Alternate; Nicholas McBride, Alternate); Caltrans District 2 (Kathy Grah, Dave Moore, , Jamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Tony Shaw, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Eric Nielson, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson), City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Tom Downing); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheeria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Fenny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen, ;Big Valley 50 Plus (Clinton Davis); Lassen Life Skills; Austin Mainart

ITEMS FOR FUTURE MEETINGS