

Lassen Transit Service Agency



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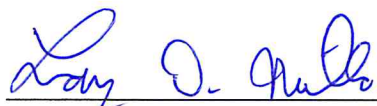
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LTSA/J-2
2016/449

Distribution Date: November 9, 2016

To: **THE LASSEN TRANSIT SERVICE AGENCY**

Aaron Albaugh, Chairman (Co. Supervisor) Kathie Garnier, Vice Chairman (City Council)
Jeff Hemphill (Co. Supervisor) Rod DeBoer (City Council)
Jim Chapman (Co. Supervisor) Brian Wilson (City Council)

From: 
Larry D. Millar, Executive Director

Subject: **REGULAR MEETING OF THE
LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **LASSEN TRANSIT SERVICE AGENCY** (LTSA) has been scheduled for **Monday, November 14, 2016**, immediately following the meeting of the Lassen County Transportation Commission at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

- | Page | Item | |
|------|---|---|
| (1) | CONVENE | |
| 1.1 | <u>Agenda Approval:</u> Additions and deletions | <u>Motion Required</u> |
| 1. | 1.2 <u>Minutes Approval:</u> October 3, 2016 Commissioners present: Albaugh, Garnier, Hemphill, Chapman and Wilson. Commissioners Absent: DeBoer | <u>Motion Required</u> |
| (2) | CORRESPONDENCE/PUBLIC COMMENT | |
| 2.1 | <u>Correspondence:</u> None | |
| 2.2 | <u>Public Comment:</u> Matters brought forth by the Public. | |
| (3) | NEW BUSINESS | |
| 5. | 3.1 <u>Operating Assistance Grant Information:</u> Receive report and provide direction to staff | <u>Information and Possible Action</u> |
| 7. | 3.2 <u>Bus Lift Bid Award:</u> Consider two quotes received via CMAS vendors and, by motion, award purchase and delivery of bus lifts for the new maintenance bay | <u>Motion Required</u> |

14. 3.3 Susanville Community Pool Bus Stop: Consider request from Honey Lake Valley Recreation Authority on proposed bus stop at the Susanville Community Pool and provide direction to staff

Information and Possible Action

(4) OTHER BUSINESS

4.1 Reports by Executive Director and Staff:

- Surplus buses 14 and 15
- Update on LRB wage increase request

4.2 Report by Lassen Rural Bus Manager/Staff:

- Report on LRB activity
- Report on maintenance activity of the LRB transit fleet
- Report on condition of fleet vehicle HVAC systems

4.3 Matters brought forth by the Agency

4.4 Set date for the next Regular Agency Meeting for January 9, 2017

4.5 Adjourn

cc: Board of Supervisors (Bob Pyle, Alternate; Tom Hammond, Alternate); City Council members (Joe Franco, Alternate; Kevin Stafford, Alternate); Caltrans District 2 (Kathy Grah, Dave Moore, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Tony Shaw, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Eric Nielson, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Tom Downing); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen, ;Big Valley 50 Plus (Clinton Davis); Lassen Life Skills; Austin Meinert

ITEMS FOR FUTURE MEETINGS

- Annual Audit
- Amend Purchasing Policy