

# Lassen Transit Service Agency



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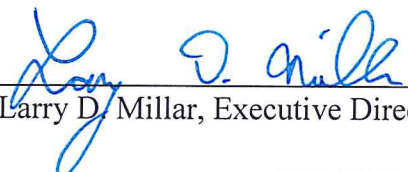
LTSA/J-2  
2017/2

Distribution Date: January 4, 2017

To: **THE LASSEN TRANSIT SERVICE AGENCY**

Aaron Albaugh, Chairman (Co. Supervisor)	Kathie Garnier, Vice Chairman (City Council)
Jeff Hemphill (Co. Supervisor)	Rod DeBoer (City Council)
Vacant (Co. Supervisor)	Brian Wilson (City Council)

From:

  
Larry D. Millar, Executive Director

Subject: **REGULAR MEETING OF THE  
LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **LASSEN TRANSIT SERVICE AGENCY** (LTSA) has been scheduled for **Monday, January 9, 2016**, immediately following the meeting of the Lassen County Transportation Commission at the **Lassen County Board of Supervisors Chambers**, 707 Nevada Street, Susanville, CA. The agenda is as follows:

Page	Item	
(1)	CONVENE	
1.1	<u>Agenda Approval</u> : Additions and deletions	<b><u>Motion Required</u></b>
1.2	<u>Election of Officers</u> : Elect Chairman and Vice Chairman for 2017	<b><u>Motion Required</u></b>
1.3	<u>Minutes Approval</u> : November 14, 2016 Commissioners present: Albaugh, Garnier, Hemphill, Chapman and Wilson. Commissioners Absent: DeBoer	<b><u>Motion Required</u></b>
(2)	<b>CORRESPONDENCE/PUBLIC COMMENT</b>	
4. 2.1	<u>Correspondence</u> : Letter from Paratransit Services	
2.2	<u>Public Comment</u> : Matters brought forth by the Public.	
(3)	<b>NEW BUSINESS</b>	
5. 3.1	<u>Budget Amendment</u> : By motion, approve the amendment to the Local Transportation Lassen Transit Service Agency fund 570	<b><u>Motion Required</u></b>

14. 3.2 Maintenance Bay Heaters Award: Consider two quotes received via Lassen County Bid process and, by motion, award purchase and installation of heaters for the new maintenance bay

**Motion Required**

**(4) OTHER BUSINESS**

4.1 Reports by Executive Director and Staff:

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20. 4.2 Report by Lassen Rural Bus Manager/Staff:

- Report on LRB activity
- Report on maintenance activity of the LRB transit fleet
- Report on condition of fleet vehicle HVAC systems

4.3 Matters brought forth by the Agency

4.4 Set date for the next Regular Agency Meeting for March 13, 2017

4.5 Adjourn

cc: Board of Supervisors (Chris Gallagher; Tom Hammond, David Teeter); City Council members (Joe Franco, Alternate; Kevin Stafford, Alternate); Caltrans District 2 (Kathy Grah, Dave Moore, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Joe Micheletti); Lassen County (Richard Egan, Tony Shaw, Larry Millar, Cynthia Raschein, Bob Burns, Nancy Summers, Cheryl Strange, Melody Brawley, Eric Nielson, Diana Wemple, Julie Bustamante, Susan Osgood, Maurice Anderson); City of Susanville (Jared Hancock, Craig Sanders, Gwenna MacDonald, Dan Newton, Tom Downing); Lassen Rural Bus (Ron Leal, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Lori McDonald); Lassen Community College (Dr. Marlon Hall, Dave Clausen, ;Big Valley 50 Plus (Clinton Davis); Lassen Life Skills; Austin Meinert

ITEMS FOR FUTURE MEETINGS

- Annual Audit
- Amend Purchasing Policy