

# DEPARTMENT of PUBLIC WORKS

County of Lassen



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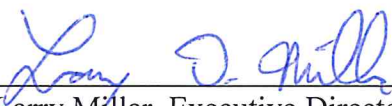
LTSA/J-2  
2020/208

Date Posted: August 6, 2020

To: **THE LASSEN TRANSIT SERVICE AGENCY:**

Quincy McCourt (City Council)  
Mendy Schuster (City Council)  
Thomas Herrera (City Council)

Jeff Hemphill Chairman (Co. Supervisor)  
David Teeter Vice Chairman (Co. Supervisor)  
Tom Hammond (Co. Supervisor)

From:   
Larry Millar, Executive Director

Subject: **REGULAR MEETING OF THE LASSEN TRANSIT SERVICE AGENCY**

The regular meeting of the **Lassen Transit Service Agency** has been scheduled for **Monday, August 10, 2020, at 1:00 PM** at **Jensen Hall**, 195 Russell Ave, Susanville, CA.

To participate remotely, please refer to the following information for access:

**Dial-in Number: 1-302-202-1104**  
**Conference Code: 968698**

The agenda is as follows:

Page (1) **CONVENE**

1.1 **Pledge of Allegiance**

1.2 **Agenda Approval:** Additions and Deletions

**Motion Required**

1. 1.4 **Minutes Approval:** June 22, 2020, Commissioners present, Schuster, Herrera, Hammond, Teeter, and McCourt. Absent, Hemphill.

**Motion Required**

(2) **CORRESPONDENCE / PUBLIC COMMENT**

4. 2.1 **Correspondence:** Letter from the public regarding the Susanville Rancheria Bus route cancellation.

2.2 **Public Comment:**

(3) **NEW BUSINESS**

5. **3.1 FY 2019-20 Budget changes:** By motion, 1) approve the amended LTSA Fiscal Year 2020/21 Operating Budget, or 2) provide direction to staff.

**Motion or Direction**

14. **3.2 Operating Services Performance Reports:** Receive information about Lassen Rural Bus, Lassen Senior Services, Big Valley 50 Plus, and Modoc Sage Stage performance in fiscal year 2019/20 and provide possible direction to staff.

**Provide Direction**

27. **3.3 State of Good Repair Program:** By motion, adopt Resolution 20-005, approving project list for the 2020/21 cycle of State of Good Repair Program.

**Motion Required**

32. **3.4 Replacement purchase of service vehicle:** 1) Approve replacement purchase vehicle not to exceed the amount of \$80,000, or 2) provide direction to staff.

**Provide Direction**

35. **3.5 Letter of Support for Tristate ITS Application:** Receive information and provide possible direction to staff.

**Provide Direction**

**(4) OTHER BUSINESS**

**4.1 Reports by Executive Director and Staff:**

39. **4.2 Report by Lassen Rural Bus Manager/Staff:**

- Report on LRB activity
- Report of maintenance activity of the LRB fleet
- Report on condition of the fleet vehicle HVAC systems

**4.3 Matters brought forth by the Agency:**

**Set date for the next Regular Agency Meeting for September 14, 2020 at 1 P.M.**

**4.4 Adjourn**

**ITEMS SCHEDULED FOR FUTURE MEETINGS:**

cc: Board of Supervisors (Chris Gallagher, Aaron Albaugh, David Teeter; Tom Hammond, Jeff Hemphill); City Council members (Quincy McCourt, Kevin Stafford, Thomas Herrera, Mendy Schuster, Brian Moore); Caltrans District 2 (Dave Moore, Kathy Grah, Michael Mogen, Tamara Rich); Caltrans Susanville Office (Cliff Bettencourt); CHP (Sarah Richards); Lassen County (Richard Egan, Larry Millar, Tony Shaw, Bob Burns, David Knaut, Dana Hopkins, Cheryl Strange, Eric, Julie Morgan, Julie Bustamante, Barbara Longo, Michele Yderraga, Gaylon Norwood, Maurice Anderson); City of Susanville (Gwenna MacDonald, Dan Newton, Dan Gibbs, Quincy McCourt, Kevin Jones); Lassen Rural Bus (Caleb Schortz, Wanda Gray, Christie Scheffer); Susanville Indian Rancheria (Jim Mackay, Wanda Brown); Lassen Land and Trails Trust; BLM (Stan Bales); Lassen County Times; KSUE/JDX; Lassen Senior Services (Penny Artz); Sierra Army Depot (Julia Simpkins); Lassen Community College; Lassen County Chamber of Commerce