

LASSEN TRANSIT SERVICE AGENCY

July 9, 2018

(1) CONVENE:

LTSA's Regular Meeting convened at 1:30 PM by Chairman Teeter, in the Lassen County Board of Supervisors Chambers at 707 Nevada Street, Susanville, CA.

Commissioners Present: Hemphill, Hammond, Franco, and Teeter.

Commissioners Absent: Wilson and Schuster.

Others Present: Dan Newton, City of Susanville; Ron Leal, Paratransit; Larry Millar and Cheryl Strange, LTSA Staff.

- 1.1 **Agenda Approval:** On a first by Mr. Franco, second by Mr. Hammond, it was unanimously passed to approve the agenda.
- 1.2 **Minutes Approval:** On a first by Mr. Franco, second by Mr. Hemphill, it was unanimously passed to approve the May 14, 2018, minutes.

(2) CORRESPONDENCE / PUBLIC COMMENT

- 2.1 **Correspondence:** None.
- 2.2 **Public Comment:** None.

(3) NEW BUSINESS

- 3.1 **2018/19 Charter Rates:** Mr. Millar reviewed information as provided in packets.

No discussion.

On a first by Mr. Hemphill, second by Mr. Franco, it was unanimously passed to adopt Resolution 18-002 adopting 2018/19 Charter Rates.

- 3.2 **Community Events Resolution:** Mr. Millar reviewed information as provided in packets.

No discussion.

On a first by Mr. Hemphill, second by Mr. Franco, it was unanimously passed to adopt Resolution 18-003 adopting the annual community events.

- 3.3 **LTSA Transit Software Solution Contract Renewal:** Mr. Millar review information as provided in packets.

Discussion was held regarding locking in contract at proposed price to avoid future increase, but include an opt out clause to allow flexibility to shop and choose cheaper options.

On a first by Mr. Franco, second by Mr. Hammond, it was unanimously passed to approve contract renewal for a 5 year period, with ETA transit systems for the LTSA Transit Software Solution, with addition of an opt out clause.

(4) OTHER BUSINESS

- 4.1 **Reports by Executive Director and Staff:** None.

- 4.2 **Report by Lassen Rural Bus Manager/Staff:** Mr. Leal reviewed information as provided in packets.

- 4.3 **Matters brought forth by the Agency:** None.

- 4.4 **Set date for the next Special Agency Meeting for September 10, 2018, immediately following the LCTC meeting.**

- 4.5 **Adjournment:** 1:48 p.m.