

# LASSEN TRANSIT SERVICE AGENCY

July 15, 2019

## (1) CONVENE:

LTSA's Regular Meeting convened at 1:18 PM by Chairman Franco, City of Susanville Council Chambers at 66 North Lassen Street, Susanville, CA.

Commissioners Present: Moore, Hammond, Franco, and Teeter.

Commissioners Absent: Hemphill, and Wilson.

Others Present: Dan Gibbs, City of Susanville; Tamara Rich, Caltrans; Caleb Schortz, Paratransit; Larry Millar, David Knaut, and Cheryl Strange, LTSA Staff.

The Pledge of Allegiance was recited.

1.1 **Agenda Approval:** On a first by Mr. Teeter, second by Mr. Moore, it was unanimously passed to approve the agenda.

1.2 **Minutes Approval:** On a first by Mr. Hammond, second by Mr. Teeter, it was unanimously passed to approve the May 13, 2019, minutes.

## (2) CORRESPONDENCE / PUBLIC COMMENT

2.1 **Correspondence:** None.

2.2 **Public Comment:** None

## (3) NEW BUSINESS

3.1 **2019/20 Charter Rates:** Mr. Knaut reviewed information as provided in packets.

No discussion was held.

On a first by Mr. Hammond, second by Mr. Moore, it was unanimously passed to approve Resolution 19-001, for 2019/20 Charter Rates.

3.2 **Community Events Resolution:** Mr. Knaut reviewed information as provided in packets.

No discussion was held.

On a first by Mr. Moore, second by Mr. Hammond, it was unanimously passed to adopt Resolution 19-002, approving 2019, annual community events.

3.3 **State of Good Repair Program:** Mr. Knaut reviewed information as provided in packets.

No discussion was held.

On a first by Mr. Teeter, second by Mr. Moore, it was unanimously passed to adopt Resolution 19-003, approving the project list for the 2019/20 cycle of State of Good Repair Program.

- 3.4 **Replacement Purchase of Bus #17 and Bus #18:** Mr. Knaut reviewed information as presented in packets.

No discussion was held.

On a first by Mr. Hammond, second by Mr. Teeter, it was unanimously passed to approve replacement purchases of Bus #17 and Bus #18 as quoted in the packet for \$335,265.75.

**(4) OTHER BUSINESS**

- 4.1 **Reports by Executive Director and Staff:** None.

- 4.2 **Report by Lassen Rural Bus Manager/Staff:** Mr. Schortz reported on the following areas of LRB operations and activity.
- Report on LRB activity
  - Report of maintenance activity of the LRB fleet
  - Report on condition of the fleet vehicle HVAC systems

Mr. Teeter asked for a report regarding any excess maintenance or damage to buses due to the Caltrans construction.

- 4.3 **Matters brought forth by the Agency:** None.

- 4.4 **Set date for the next Special Agency Meeting for September 16, 2019, at 1:00 p.m.**

- 4.5 **Adjournment:** 1:34 p.m.