

LASSEN TRANSIT SERVICE AGENCY

February 6, 2017

(1) CONVENE:

LTSA's Regular Meeting convened at 1:32 PM by Chairman Albaugh, in the Lassen County Board of Supervisors Chambers at 707 Nevada Street, Susanville, CA.

Commissioners Present: Albaugh, Garnier, Hemphill, Wilson, and Teeter.

Commissioners Absent: DeBoer.

Others Present: Dan Newton, Jared Hancock, City of Susanville; Ron Leal, Paratransit; Jim Mackay, Susanville Indian Rancheria; Tony Shaw, Richard Egan, Diana Wemple, Lassen County; Larry Millar, Cynthia Raschein, David Knaut, and Cheryl Strange, LTSA Staff

- 1.1 **Agenda Approval:** On a first by Mr. Hemphill, second by Ms. Garnier, it was passed to approve the agenda.
- 1.2 **Election of Officers:** On a first by Mr. Wilson, second by Mr. Teeter, it was unanimously approved to elect Ms. Garnier as Chairman and Mr. Hemphill as Vice Chair for 2017.
- 1.3 **Minutes Approval:** On a first by Mr. Hemphill, second by Mr. Albaugh, it was unanimously passed to approve the November 14, 2016, minutes. Mr. Teeter abstained.

1.4

(2) CORRESPONDENCE / PUBLIC COMMENT

2.1 **Correspondence:** Letter from Paratransit.

2.2 **Public Comment:** None.

(3) NEW BUSINESS

3.1 **Budget Amendment:** Ms. Raschein reviewed information as provided in packets.

On a first by Mr. Albaugh, second by Mr. Wilson, it was unanimously passed to approve the amendment to the Local Transportation Lassen Transit Service Agency fund 570. .

3.2 **Maintenance Bay Heaters Award:** Ms. Raschein reviewed information as provided in packets.

On a first by Mr. Albaugh, second by Mr., Wilson, it was unanimously approved to award purchase and installation of heaters for the new maintenance bay to Almanor Energy Plus.

(4) OTHER BUSINESS

4.1 **Reports by Executive Director and Staff:** Ms. Raschein reported that HWY 147 will be closed April through November and they are looking for alternative means to service the area. She also reported that PTMISEA funds are not able to be used on private property; even with a county easement.

Discussion was held regarding public and private bus stop locations.

Ms. Garnier asked that a list of approved projects be provided. Ms. Raschein said she will provide the list.

Discussion was held regarding the pool bus shelter including timelines, funding sources, and cost estimates.

- 4.2 **Report by Lassen Rural Bus Manager/Staff:** Mr. Leal reviewed information as provided in packets.

Mr. Leal stated that he is already looking for route adjustments to incorporate the pool stop and will bring recommendations to the next meeting.

Mr. Albaugh asked how much money was received for surplus buses and what fund the money went into. Mr. Millar stated that they received around \$1700.00 for the buses and the money went into the 570 fund.

- 4.3 **Matters brought forth by the Agency:** Mr. Albaugh asked Mr. Knaut to introduce himself. Mr. Knaut offered personal and educational background.

Ms. Garnier reminded Ms. Raschein to include Mr. Hemphill to the agenda meeting contact list.

- 4.4 **Set date for the next Regular Agency Meeting for March 6, 2017.**

- 4.5 **Adjournment:** 1:56 p.m.